

T. M. JACOB MEMORIAL GOVERNMENT COLLEGE

MANIMALAKUNNU, OLIYAPPURAM,
KOOHATTUKULAM

PIN CODE-686 662

**NAAC Accredited 'B' Grade (CGPA 2.42) Institution
Affiliated to Mahatma Gandhi University, Kottayam**

Website : www.gcmanimalakunnu.com
E-mail: gcmanimalakunnu@yahoo.co.in



**HAND BOOK
AND
CALENDAR
2016-2017**

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HAND BOOK

AND

CALENDAR

2016-2017

OUR NATIONAL FLAG

Our National Flag adopted by the Constituent Assembly on 22nd July, 1947, is a tri-colour rectangular panel made up of three rectangular sub-panels of equal width. The colour of the top panel is deep saffron (denoting renunciation, indifference to material gains and dedication to work), and that of the bottom panel is dark green (showing our relation to the soil). The middle panel is white (representing light and the path of truth to guide our conduct), in the centre of which is the Asoka Chakra (the wheel of the law of Dharma) in navy blue.

According to another interpretation, starting from the bottom panel where we have the green colour which indicates that ours is an essentially agricultural country and that our prosperity is bound up with the green earth; we proceed upwards to the middle panel which being white, is symbolic of peace, thereby indicating that ours is a peace loving nation with malice towards none and charity for all; and then we ascend to the top panel of deep saffron which is the colour of enlightened asceticism, indicating that our ultimate goal in life is spiritual progress and happiness.

THE PLEDGE

India is my country. All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

IMPORTANT TELEPHONE NUMBERS

1.	Principal	..	0485-2252280
2.	Assistant Registrar of Co-operative Societies, Moovattupuzha	..	0485-2832709
3.	Ambulance, Co-operative, Koothattukulam	..	0485-2252166
4.	Ambulance, Devamatha, Koothattukulam	..	0485-2252271
5.	Ambulance, Pampakuda	..	0485-2273999 0485-2272829
6.	District Collector (Chairman, College Development Committee)	..	0484-2422292 0484-2422294 0484-2422520
7.	District Treasury, Moovattupuzha	..	0485-2283371
8.	District Development Office for S.C./S.T.	..	0484-2422256
9.	District Panchayat Office	..	0484-2422216
10.	District Employment Exchange	..	0484-2422458
11.	District Co-operative Bank, Koothattukulam	..	0485-2252016
12.	Deputy Director of Collegiate Education, Ernakulam	..	0484-2362268
13.	Fire Station, Piravom	..	0485-2242373
14.	Fire Station, Moovattupuzha	..	0485-2832727
15.	Govt. Arts College, Thripunithura	..	0484-2776187
16.	Govt. Sanskrit College, Tripunithura	..	0484-2777444
17.	Govt. Press, Ernakulam	..	0484-2421977
18.	Govt. College Employees Co-operative Society, Ernakulam	..	0484-2353843
19.	K.S.E.B. Electrical Section, Pampakuda	..	0485-2273177
20.	K.S.E.B. Assistant Executive Engineer, Koothattukulam	..	0485-2252099

21.	KELTRON, Ernakulam	..	0484-2401360 0484-2400557
22.	KELTRON, Thiruvananthapuram	..	0471-2320902 0471-2320943
23.	Maharaja's College, Ernakulam	..	0484-2352838
24.	M.C.R.V. Hostel, Ernakulam	..	0484-2366520
25.	N.C.C. Moovattupuzha	..	0485-2812458
26.	Nirmithi Kendram, Ernakulam	..	0484-2424720
27.	Post Office, Koothattukulam	..	0485-2252031
28.	Post Office, Oliyappuram	..	0485-2252032
29.	Panchayat Office, Thirumarady	..	0485-2875354
30.	Panchayat Office, Koothattukulam	..	0485-2252350
31.	Panchayat Office, Piravom	..	0485-2422216
32.	Police Station, Koothattukulam	..	0485-2252323
33.	Circle Inspector of Police, Piravom	..	0485-2242158
34.	Private Bus Operators Association	..	0485-2241837
35.	P.W.D. Electrical Division Office, Moovattupuzha	..	0485-2232208
36.	P.W.D. Buildings Division, Executive Engineer, Ernakulam	..	0484-2394356
37.	P.W.D. Buildings Sub Division, Assistant Executive Engineer, Moovattupuzha	..	0485-2812458
38.	Revenue Divisional Office, Moovattupuzha	..	0485-2835319
39.	Regional Transport Officer, Ernakulam	..	0484-2422246

40.	R.L.V. College of Music and Fine Arts, Thripunithura	..	0484-2779757
41.	State Bank of Travancore, Koothattukulam	..	0485-2252174
42.	Sub Treasury, Koothattukulam	..	0485-2252948
43.	Telephones Complaint	..	198
44.	Mahatma Gandhi University, Kottayam:		
	(i) Vice-Chancellor	..	0481-2731001
	FAX	..	2731002
	(ii) Pro Vice-Chancellor	..	0481-2731005
	(iii) Registrar	..	0481-2731007
	FAX	..	2731009
	(iv) Controller of Examinations	..	0481-2731000
	FAX	..	2731011
	(v) Director, College Development Council	..	0481-2731013
	(vi) N.S.S. Programme Co-ordinator	..	0481-2731029
	(vii) Public Relations Officer	..	0481-2731020
	(viii) Director of Student Services	..	0481-2731024
45.	Directorate of Collegiate Education, Thiruvananthapuram		
	(i) Director of Collegiate Education	..	0471-2303548
	(ii) General Phone (Office)	..	0471-2303107
	(iii) Additional Director	..	0471-2304889
	(iv) Administrative Officer	..	0471-2305547
	(v) Finance Officer	..	0471-2304731
	(vi) Special Officer for Scholarship	..	0471-2302553

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1. A BRIEF PROFILE OF THE COLLEGE

T. M. Jacob Memorial Government College, Manimalakunnu, is the fulfilment of a long cherished dream of the people of Koothattukulam—Piravom area. It was the Rural Education Society No. ER 332/76 which took the bold initiative for the starting of this College. Thanks to the inspiring co-ordination work of its then office-bearers—the late Sri K. C. Zacharia, Ex.M.L.A. (President), Sri M. J. Jacob, Muttappallil (Secretary) and Sri Thomas Mathai, Pallippattu (Treasurer), 15 acres of land had been purchased for this purpose. Recommended by the University of Kerala first, today this College stands affiliated to the Mahatma Gandhi University, Kottayam.

The College was formally opened by Sri Baby John, Hon'ble Minister for Education, on 29th September 1981 at a scintillating public function presided over by Sri P. C. Chacko, the then local M.L.A. and Hon'ble Minister for Industries, Government of Kerala. The College was temporarily started in the Parish Hall of St. John's Catholic Church, Vadakara. On the first of June 1983 the College was shifted to the newly constructed building at Manimalakunnu. On 13th March 1984, the required extent of land along with the building was officially handed over to the Government by Sri T. M. Jacob, Hon'ble Minister for Education at a ceremony conducted in the college premises which was presided over by Sri Benny Behanan, the then local M.L.A.

The College became a first grade College during 1984-85, and B.Com. course was started with co-operation as the elective subject. The college was renamed as T. M. Jacob Memorial Government College in November 2012. At present the college offers 6 degree courses and 2 post-graduate courses. The following is the list of courses the college offers at present:

<i>Sl. No.</i>	<i>Programme</i>	<i>Stream</i>	<i>Year of commencement</i>
1.	B. Com	Model I Co-operation	1984–1985
2.	B. Sc. Physics	Model I	1993–1994
3.	B.Sc. Chemistry	Model II Industrial Chemistry	1999–2000
4.	B.A. Economics	Model I	1999–2000
5.	B.A. English Literature, Communication and Journalism	Model III Triple Main	2012–2013

<i>Sl. No.</i>	<i>Programme</i>	<i>Stream</i>	<i>Year of commencement</i>
6.	B. A. Malayalam	Model II Copy writing	2012–2013
7.	M. Com.	Finance	1998–1999
8.	M.Sc. Chemistry	Pharmaceutical Chemistry	2004–2005

In its unrelenting march towards excellence, the college is now blessed with Automated Library-cum-Reading Room, Well-equipped Laboratories, Computer Lab, Digital Language Lab, Student's Centre, Ladies Hostel, a Mini Stadium and a well maintained playground. The college has been indentified as a Skill Development Centre of ASAP by the Government of Kerala.

2. MOTTO

'EXCEL TO ENLIGHTEN'

3. VISION

The college exists to impart higher education to all, especially the less privileged sections of the society and to create in students an integrated vision of education and of life.

4. MISSION

The College seeks to :

1. Impart a sound and complete education in both science and humanities.
2. Inculcate higher values through holistic education.
3. Establish itself as a center of higher learning and research.
4. Empower the agrarian society by providing need based education.
5. Provide high quality and yet affordable educational services to the weaker sections of the society.

5. GOALS AND OBJECTIVES

To fulfil the motto of the institution, the following goals and objectives are given due consideration :

1. To provide quality education to students in the neighbourhood.
2. To provide teachers and students facilities to excel intellectually.

3. To facilitate research in various academic disciplines.
4. To function as a center for extension activities.
5. To create in teachers and students a deep commitment to society.
6. To collaborate with organizations of excellence for mutual benefit.
7. To acquaint students with the choices and opportunities thrown up by the developments in technology.
8. To continually update the teaching and research methods.
9. To help the students to achieve physical health and mental equipoise through counselling and yoga.

6. MAJOR MILESTONES

- * 1976—Rural Education Society was formed and they applied for a college.
- * 1979—Foundation stone was laid for Administrative Block, by Sri P. K. Vasudevan Nair, the Chief Minister of Kerala.
- * 1981—College was Sanctioned by Government of Kerala.
- * 1981—Inauguration of the College by Sri Baby John, the Minister of Education.
- * 1983—Classes were shifted to college building.
- * 1984—Inauguration of the college building by Sri T. M. Jacob, the Minister of Education.
- * 1984—Land along with building was officially handed over to the Government by the Rural Education Society.
- * 1984—Started B.Com. Degree Course.
- * 1993—Started B.Sc. Physics.
- * 1994—U.G.C. affiliation u/s 2 (f) and 12 (b)
- * 1998—Foundation Stone was laid for new main block building by Sri M. J. Jacob, President, Thirumarady Panchayat.
- * 1998—Started first P. G. Course—M.Com.
- * 1999—Started B.Sc. Agro Chemistry and B.A. Economics.
- * 2001—Pre-degree was De linked

- * 2003—Inauguration of Main Block by Sri T. M. Jacob, Minister for Water Resources.
- * 2004—Started M.Sc. Chemistry (Pharmaceutical)
- * 2005–06—Silver Jubilee Year.
- * 2008—NAAC Accreditation. Accredited with 'B' Grade (CGPA 2-42)
- * 2012—College renamed as T. M. Jacob Memorial Government College
- * 2012—Started two degree courses
 - B. A. English Literature, Communication and Journalism Model III (Triple Main)
 - B. A. Malayalam Language and Literature Model II Copy Writing.

7. SUCCESSION LIST OF PRINCIPALS

1.	Professor C. A. Mohandas, M.A.	..	31-10-1981 to 14-12-1982
2.	„ P. X. Paulose, M.Sc. (Professor-in-charge)	..	14-12-1982 to 1-9-1983
3.	„ P. Janardhana Panicker, M. A.	..	1-9-1983 to 22-3-1985
4.	„ K. V. Devassia, M.Sc.	..	22-3-1985 to 29-3-1985
5.	„ N. Mohan, M.P.Ed. (Lecturer-in-charge)	..	30-3-1985 to 13-6-1985
6.	„ Augustine A. Thomas, M.A. (Lecturer-in-charge)	..	13-6-1985 to 22-12-1985
7.	„ R. Retnambal, M.Sc.	..	23-12-1985 to 1-8-1987
8.	„ V. U. Augusthy	..	1-8-1987 to 3-8-1987
9.	„ Sunny Kuriakose, M.Sc. (Lecturer-in-charge)	..	3-8-1987 to 7-12-1987
10.	„ Augustine A. Thomas, M.A. (Lecturer-in-charge)	..	7-12-1987 to 18-2-1988
11.	„ George M. Varghese, M.Sc.	..	19-2-1988 to 27-4-1988
12.	„ M. J. John, M. A.	..	4-5-1988 to 7-6-1988

13.	„	B. Mammadunni, M.A.	..	13-6-1988 to	24-4-1989
14.	„	P. Sivarama Iyer, M.Sc.,B.Ed.	..	5-5-1989 to	24-9-1990
15.	„	K. A. Muhammed, M. A.	..	4-10-1990 to	31-5-1992
16.	„	R. Sasikumar, M. A. (Senior Scale Lecturer-in-charge)	..	1-6-1992 to	21-6-1992
17.	Dr.	K. P. Sasidharan, M.A., Ph.D.	..	22-6-1992 to	16-12-1992
18.	Professor	R. Sasikumar, M. A. (Senior Scale Lecturer-in-charge)	..	16-12-1992 to	15-2-1993
19.	„	C. J. Shirly Chandran, M.Sc.	..	15-2-1993 to	5-4-1993
20.	„	M. V. George, M.Sc.	..	5-4-1993 to	8-10-1993
21.	„	K. G. Sadasivan Pillai, M.Com. (Senior Grade Lecturer-in-charge)	..	12-10-1993 to	19-9-1994
22.	„	K. S. Rex, M.A.	..	19-9-1994 to	31-3-1995
23.	„	Ganga Devi Thampuran, M.Sc. (Selection Grade Lecturer-in-charge)	..	3-4-1995 to	3-8-1995
24.	„	P. M. Sebastian, M.Sc.	..	3-8-1995 to	19-6-1996
25.	„	Evangeline Gemma Philomina, T., M.A.	..	19-6-1996 to	31-3-1998
26.	„	Augustine A. Thomas, M.A. (Selection Grade Lecturer-in-charge)	..	1-4-1998 to	17-7-1998
27.	„	N. P. George, M.Sc.	..	17-7-1998 to	31-3-1999
28.	„	Augustine A. Thomas, M.A. (Selection Grade Lecturer-in-charge)	..	5-4-1999 to	16-6-1999
29.	„	M. A. Suseela, M. A.	..	16-6-1999 to	11-8-2000
30.	„	W. Muraleedharan, M.Sc.	..	11-8-2000 to	21-3-2001

31. Professor K. M. Sasidharan, M.Sc.,
M.A. (Selection Grade
Lecturer-in-charge) .. 1-4-2001 to 8-8-2001
32. „ E. N. Indirakutty, M. A. .. 8-8-2001 to 11-10-2001
33. „ Thomas Varghese, M. A. .. 11-10-2001 to 31-5-2002
34. „ P. M. Jameela, M.Sc.
(Selection Grade
Lecturer-in-charge) .. 1-6-2002 to 27-10-2002
35. „ K. Jacob George, M.Sc. .. 28-10-2002 to 31-5-2003
36. „ Augustine A. Thomas, M.A.
(Selection Grade
Lecturer-in-charge) .. 4-6-2003 to 29-6-2003
37. Dr. Jayasree Sukumaran,
Principal .. 30-6-2003 to 20-7-2004
(A.N.)
38. Professor P. M. Jameela,
(Selection Grade
Lecturer-in-charge) .. 21-7-2004 to 13-9-2004
39. „ Augustine A. Thomas
(Selection Grade
Lecturer-in-charge) .. 14-9-2004 to 12-5-2005
40. „ K. N. Remanan
(Selection Grade
Lecturer-in-charge) .. 13-5-2005 to 12-8-2005
41. Dr. S. Kamini, Principal .. 12-8-2005 to 27-7-2006
42. Sri S. Krishnamoorthy, Principal .. 28-7-2006 to 17-10-2006
43. Smt C. D. Maria Susani .. 18-10-2006 to 3-8-2008
44. Dr. K. C. Vilasini .. 4-8-2008 to 27-7-2009
45. Sri M. B. Kesavakumar
(Selection Grade
Lecturer-in-charge) .. 28-7-2009 to 6-9-2009
46. Dr. Chris George, Principal .. 7-9-2009 to 16-10-2009
47. Sri M. B. Kesavakumar
(Selection Grade
Lecturer-in-charge) .. 17-10-2009 to 23-10-2009

48.	Sri M. S. Viswambharan, Principal	..	24-10-2009 to	20-6-2010
49.	Dr. Mariamma Cherian	..	21-6-2010 to	31-3-2011
50.	Sri K. M. Sasidharan (Associate Professor-in-charge)	..	1-4-2011 to	31-8-2011
51.	Dr. K. Prasanna	..	1-9-2011 to	31-3-2013
52.	Sri K. C. Sreekanth (Assistant Professor-in-charge)	..	1-4-2013 to	20-5-2013
53.	Dr. Moni Susan Thomas	..	21-5-2013 to	31-5-2013
54.	Dr. J. Vijayamohanam	..	1-6-2013 to	14-5-2014
55.	Sri V. A. George (Full Additional Charge)	..	15-5-2014 to	6-6-2014
56.	Sri Belba, E.	..	7-6-2014 to	31-3-2015
57.	Sri V. A. George (Full Additional Charge)	..	1-4-2015 to	7-6-2015
58.	Dr. Benno Joseph	..	8-6-2015 to	31-3-2016
59.	Dr. Sheela, S.	..	8-6-2016 to	

8. COURSES OF STUDY

I. Degree Courses:

<i>Sl. No.</i>	<i>Programme</i>	<i>Stream</i>	<i>Subsidiary Subjects</i>
1.	B. Com.	Model I Co-operation	..
2.	B.Sc. Physics	Model I	Chemistry and Mathematics
3.	B.Sc. Chemistry	Model II (voc) Industrial Chemistry	Mathematics
4.	B.A. English Literature Communication and Journalism	Model III Triple Main	..
5.	B.A. Malayalam	Model II (voc) Copy Writing	..
6.	B.A. Economics	Model I	Politics and History

II. P. G. Courses :

<i>Sl. No.</i>	<i>Programme</i>	<i>Stream</i>	<i>Subsidiary Subjects</i>
1.	M. Com.	Finance	..
2.	M.Sc. Chemistry	Pharmaceutical Chemistry	..

NUMBER OF SEATS

Course *Sanctioned strength*

I. Degree :

(1) B. Com.	50
(2) B.Sc. Physics	20
(3) B.Sc. Chemistry	20
(4) B.A. Economics	40
(5) B.A. Communicative English	24
(6) B.A. Malayalam Model II	24

II. P. G. Course :

(1) M.Com.	15
(2) M.Sc. Chemistry	12

9. THE COLLEGE STAFF 2016–2017

LIST OF TEACHING STAFF

<i>Sl. No.</i>	<i>Name of Teachers</i>	<i>Designation</i>	<i>Educational Qualification</i>
Principal			
1.	Dr. Sheela, S.	.. Principal	M.Sc., M.Phil, Ph.D.
Department of English			
2.	Dr. Lekshmi R. Nair	Assi. Prof.	M.A., B.Ed., Ph.D.
3.	Dr. Anju, K. N.	..	M.A., Ph.D.
4.	Dr. Shima Mathew	..	M.A., B.Ed., Ph.D.
5.	Smt. Remya K. Palamattom	..	M.A. B.Ed.
6.	Smt. Kochurani Joseph	..	M.A., B.Ed., M.Phil.
7.	Smt. Liji Augustine (On FDP)	..	M.A., B.Ed.
8.	Smt. Indu V. Nandakumar	..	M.A., B.Ed.

<i>Sl. No.</i>	<i>Name of Teachers</i>	<i>Designation</i>	<i>Educational Qualification</i>
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Department of Hindi

9.	Dr. R. Raji	Assi. Prof.	M.A., Ph.D.
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Department of Malayalam

10.	Dr. Asha Pullat	Assi. Prof.	M.A., B.Ed., Ph.D.
11.	Smt. Dhanya Sivan	,,	M.A., B.Ed.
12.	Dr. Sethulekshmi, M. S.	,,	M.A., B.Ed. M.Phil, Ph.D.

Department of Physics

13.	Smt. Seenamol K. Stephen	,,	M.Sc., B.Ed.
14.	Sri Tojomon Mathew	,,	M.Sc., B.Ed.
15.	Smt. Bindu G. Nair (On FDP)	,,	M.Sc., B.Ed.

Department of Chemistry

16.	Smt. Sheela Gopal, M.	,,	M.A., B.Ed., M.Phil.
17.	Sri Sreekanth, K. C.	,,	M.Sc.
18.	Dr. Seena, E. B.	,,	M.Sc., B.Ed., Ph.D.
19.	Dr. Gisha George	,,	M.Sc., Ph.D.
20.	Smt. Bijimol, D..	,,	M.Sc., B.Ed.
21.	Sri Jofrin, J.	,,	M.Sc., B.Ed.
22.	Dr. Surendran Parambadath	,,	M.Sc., B.Ed., M.Phil., M.Tech., Ph.D.
23.	Dr. Roji J. Kunnath	,,	M.Sc., Ph.D.

Department of Mathematics

24.	Smt. Sheeja, T. K. (On FDP)	,,	M.Sc., B.Ed.
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Department of Economics

25.	Dr. Tojo Jose	,,	M.A., Ph.D.
26.	Dr. Roy Scaria	,,	M.A., B.Ed., M.Phil, Ph.D.
27.	Smt. Anjali Prakash	,,	M.A., M.Phil.

<i>Sl. No.</i>	<i>Name of Teachers</i>	<i>Designation</i>	<i>Educational Qualification</i>
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Department of Politics

28.	Dr. Sivakumar, M. V.	Assi. Prof.	M.A., Ph.D.
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Department of History

29.	Smt. Pearly Annie Jacob (LWA)	,,	MA.
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Department of Commerce

30.	Sri James Joseph	,,	M.Com.,B.Ed.
31.	Sri George, K. V.	,,	M.Com.,B.Ed.
32.	Sri Siju Sebastian	,,	M.Com., B.Ed., H.D.C.
33.	Dr. Mary Micheal	,,	M.Com., Ph.D.
34.	Smt. Sumalatha, S.	,,	M.Com., B.Ed., M.Phil.
35.	Sri Abhilash, K. S.	,,	M.Com.,
36.	Dr. Santhimol, M. C.	,,	M.Com., Ph.D.
37.	Smt. Deepa Mathew	,,	M.Com., B.Ed.

Department of Physical Education

38.	Dr. Babitha Mathews	,,	M.PEd., Ph.D.
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FDP Substitutes

1.	Sri Sajeesh Kumar, V. K.	Mathematics	M.Sc., M.Phil.
2.	Smt. Asna M. Ali	English	MA.
3.	Ms. Atheena Joseph	Physics	M.Sc., B.Ed.

Guest Lecturers

1.	Sri Lavesh, P. A.	Malayalam	MA.
2.	Sri Syamkumar, P. H.	Malayalam	M.A., B.Ed., M.Phil.
3.	Smt. Anu Johny	English	M.A., B.Ed.

LIST OF NON-TEACHING STAFF 2016–2017

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>
1	Smt. Mini, G.	Senior Superintendent
2	Smt. Elsy Joseph	Head Accountant
3	Smt. Sandhya Divakaran	Senior Clerk
4	Smt. Princy Joseph	Senior Clerk
5	Smt. Shyni, K. C.	Senior Clerk
6	Sri P. N. Soman	Clerk
7	Smt. Salilaja, T. P.	Typist Sel. Grade
8	Sri Sathiavvruthan, V. K.	Librarian Grade IV
9	Sri P. M. Joseph	Attender (Hr. Gr.)
10	Sri Pradeep, R.	Attender (Hr. Gr.)
11	Smt. E. M. Khayaruneesa	Attender (Hr. Gr.)
12	Smt. Deepa Mohanan	Attender (Hr. Gr.)
13	Sri Rajesh Prathap, D.	Attender
14	Sri Prince, V. S.	Attender
15	Sri K. Ravindran	Office Attendant (Hr. Gr.)
16	Smt. Sinimol, T. N.	Office Attendant Gr. I
17	Sri Binoj, K. K.	Office Attendant Gr. I
18	Sri Binu, P. R.	Office Attendant
19	Sri Saji, K. G.	Office Attendant
20	Smt. Ragini, C. K.	Sweeper
21	Smt. Thankamani, M. T.	Sanitation Worker Gr. I
22	Sri. Jijo Joseph	Sanitation Worker
23	Sri. Anil Thomas	Night Watchman Gr. I
24	Sri Sabu Paul	Night Watchman

10. COLLEGE COUNCIL

The College Council consists of the Principal, Heads of the Department and two elected members of the teaching staff. The council helps the Principal in the general administration and academic matters of the college.

11. PARENT TEACHER ASSOCIATION (P.T.A.)

The P.T.A. is functioning effectively in the institution with the Principal as Ex Officio President, a parent as the Vice-President and a teacher as the Secretary. P.T.A. Executive Committee consists of elected representatives from parents and teachers. The P.T.A. actively involves in various academic and co-curricular activities connected with the welfare of the college.

12. COLLEGE DEVELOPMENT COUNCIL (C.D.C.)

C. D. C. was constituted by the Government. It is empowered to accept donations from the students and public. It takes care of student amenities and other development activities of the college. The members of the C.D.C. includes, the District Collector (Chairman), the Principal (Secretary/Treasurer), Exe. Engineer, P.W.D. and others.

13. ALUMNI ASSOCIATION

This is an association formed by the students who have passed out from this College. An elected member of the old student is the President of the association and a teaching staff acts as the Secretary. The Alumni Association actively participates in the development programmes of the college.

14. STUDENTS' GRIEVANCE AND REDRESSAL CELL

Grievances pertaining to academic matters will be taken up by the teacher in-charge of that particular class to which the student belongs. Such academic grievances will be finally heard and decided by the Head of the Department. Grievances related to union activities and other non-academic matters will be sorted out by the staff advisor to the College

Union. At the Appellate level, all the unresolved issues will be redressed by a cell consisting of the Principal, Head of the Department concerned and one staff member nominated by the Principal.

15. CHOICE BASED CREDIT-SEMESTER AND GRADING SYSTEM

Mahatma Gandhi University has introduced the choice based Credit Semester and Grading System for all Under Graduate and Post-graduate Programmes. The key features of this pattern include choice based credit system and a combination of internal and external evaluation. The three year Under Graduate Programme is divided in to six semesters, each consisting of 90 working days distributed over 18 five day academic weeks. The semester course includes common course (Course in English and Additional Language), Core Course, (Course in the Subject of specialization) Complementary Course (Course which would enrich the study of core course) and Open course (Course outside the field of specialization).

(a) Programme Duration	..	6 Semesters
(b) Total Credits required for successful Completion of the programme	..	120
(c) Minimum Credits required from common courses	..	38
(d) Minimum Credits required from core+ complimentary + vocational courses including Project	..	79
(e) Minimum Credits required from Open courses	..	3
(f) Minimum attendance required	..	75%

16. EVALUATION SYSTEM

The evaluation of each course shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4, for both courses with or without practical. There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation. For all courses (theory and practical), grades are given on a 07-point scale based on the total percentage of marks. (ISA + ESA) as given below:

<i>Percentage of Marks</i>	<i>Grade</i>	<i>Grade Point</i>
90 and above	A+ –Outstanding	10
80–89	A–Excellent	9
70–79	B–Very Good	8
60–69	C–Good	7
50–59	D–Satisfactory	6
40–49	E–Adequate	5
Below 40	F–Failure	4

Note:—Decimal are to be rounded to the next whole number.

Credit point and credit point average

Credit Point (CP) of a course is calculated using the formula

$CP = C \times GP$, where C=Credit; GP=Grade Point

Credit Point Average (CPA) of a Semester/Programme is calculated using the formula.

$CPA = TCP / TC$, where TCP=Total Credit Point; TC=Total Credit.

Grades for the different semesters and overall programme are given based on the corresponding CPA as shown below:

<i>CPA</i>	<i>Grade</i>
Above 9	A+ –Outstanding
Above 8, but below or equal to 9	A–Excellent
Above 7, but below or equal to 8	B–Very Good
Above 6, but below or equal to 7	C–Good
Above 5, but below or equal to 6	D–Satisfactory
Above 4, but below or equal to 5	E–Adequate
4 or below	F–Failure

Note:—A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 40% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade E is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/Programme only F Grade will be awarded for that Semester/Programme until he/she improves this to E grade or above within the permitted period. Candidate who secures E grade and above will be eligible for higher studies.

Marks distribution for External Examination and Internal Evaluation

The external examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is done by continuous assessment. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

Components of the internal evaluation and their marks are as below:

For all courses without practical

- (a) Marks of external examination .. 80
 (b) Marks of internal evaluation .. 20

All three components of the internal assessemnt are mandatory.

<i>Components of Internal Evaluation</i>	<i>Marks</i>
Attendance	5
Assignment/Seminar/Viva	5
Test paper(s) (1 or 2) (1×10=10; 2×5=10)	10
Total	20

For all courses with practical

- (a) Marks of Theory—External Examination .. 60
 (b) Marks of Theory—Internal Evaluation .. 10

<i>Components of Theory Internal Evaluation</i>	<i>Marks</i>
Attendance	3
Assignment/Seminar/Viva	2
Test paper(s) (1 or 2) (1×5=5; 2×2.5=5)	5
Total	10

- (c) Marks of Practical—External Examination .. 40
 (only in even semesters)
 (d) Marks of Practical—Internal Evaluation .. 20
 (odd and even semesters combined annually)

<i>Components of Practical Internal Evaluation</i>	<i>Marks</i>
Attendance	4
Record*	10
Lab involvement	6
Total	20

Project Evaluation: (Max. marks 100)

<i>Components of Project Evaluation</i>	<i>Marks</i>
Internal Evaluation	20
Dissertation (External)	50
Viva-voce (External)	30
Total	100

Attendance Evaluation :

(1) For all courses without Practical

<i>Percentage of Attendance</i>	<i>Marks</i>
90 and above	5
85–89	4
80–84	3
76–79	2
75	1

(Decimals are to be rounded to the next higher whole number)

* Marks awarded for Record are related to number of experiments recorded

(2) For all courses with Practical

<i>Percentage of Attendance</i>	<i>Marks for Theory</i>
90 and above	3
80–89	2
75–79	1
<i>Percentage of Attendance</i>	<i>Marks for Practical</i>
90 and above	4
85–89	3
80–84	2
75–79	1

(Decimals are to be rounded to the next higher whole number)

Assignments :

Assignments are to be done from 1st to 6th Semesters. At least one assignment should be done in each semester.

Seminar/Viva :

A student shall present a seminar in the 5th Semester and appear for viva-voce in the 6th semester.

Internal Assessment Test Papers :

Two internal test papers are conducted in each semester for each course. The evaluations of all components are published and are acknowledged by the candidates. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

Grievance Redressal Mechanism :

In order to address the grievance of students a three-level Grievance Redressal Mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level

Level 1—Dept. Level: The department cell chaired by the Head; and Department co-ordinator and teacher in-charge, as members.

Level 2—College Level: A committee with the Principal as chairman, Department co-ordinator, HOD of concerned Department and a senior teacher nominated by the College Council as members.

Level 3—University Level: A committee constituted by the Vice-Chancellor as Chairman and Pro-Vice-Chancellor, Convener—Syndicate sub-committee on students Discipline and Welfare, Chairman—Board of Examinations as members and the Controller of Examination as member secretary.

External Examination:

(i) The external examination of all semesters shall be conducted by the University at the end of each semester.

(ii) Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment.

(iii) Benefit of attendance is granted to students attending University/College Union/Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the Institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

Those students who are not eligible even with condonation of shortage of attendance shall repeat the course along with the next batch.

(iv) All students are to do a project. This project can be done individually or as a group of 3 students. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University.

(v) There will be no supplementary exams. For reappearance/improvement, the students can appear along with the next batch.

(vi) A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.

(vii) A student who has completed the entire curriculum requirement, but could not register for the semester examination can register notionally, for getting eligibility for promotion to the next semester.

(viii) A candidate who has not secured minimum marks/credits in internal examination can re-do the same registering along with the University examination for the same semester, subsequently.

Pattern of Questions for External Theory Examination:

The question paper will be a judicious mix of objective type, short answer type and short essay type and long essay type questions.

<i>Total No. of Questions</i>	<i>No. of Questions to be answered</i>	<i>Marks of each Question</i>	<i>Total Marks</i>
10	10	1	10
12	8	2	16
9	6	4	24
4	2	15	30
<u>35</u>	<u>26</u>	<u>..</u>	<u>80</u>

17. NATIONAL SERVICE SCHEME (N.S.S.)

The N.S.S. aims at serving the community along with education. It is intended to make the students conscious of the importance of being useful to the society. The college has three units of N.S.S. Membership is open to boys and girls. The volunteers are expected to work for the unit for a minimum 120 hours a year.

The volunteers of N.S.S. get weightage marks for admission to various courses of study and grace marks in the University examinations.

DIFFERENT AUSPICIOUS DAYS

<i>No.</i>	<i>Occasion</i>	<i>Date and Month</i>
1	National Youth Day	12th January
2	National Youth Week	12th to 19th January
3	Republic Day	26th January
4	Martyr, Day	30th January
5	International Women's Day	8th March
6	World Health Day	7th April

<i>No.</i>	<i>Occasion</i>	<i>Date and Month</i>
7	World No Tobacco Day	31st May
8	World Environment Day	5th June
9	Vanamahotsav Week	1st to 7th July
10	World Population Day	11th July
11	Independence Day	15th August
12	Sadbhavana Day	20th August
13	Teacher's Day	5th September
14	World Literacy Day	8th September
15	N.S.S. Day	24th September
16	National Blood Donation Day	1st October
17	Gandhi Jayanthi (Communal Harmony Day)	2nd October
18	World Food Day	16th October
19	National Integration Day	19th November
20	Quami Ekta Week	19th to 25th November
21	World AIDS Day	1st December
22	Human Rights Day	10th December

നാഷണൽ സർവ്വീസ് സ്കീം

എൻ. എസ്. എസ്. ഗീതം

- മനസ്സ് നന്നാവട്ടെ
- മതമേതെങ്കിലുമാവട്ടെ
- മാനവഹൃത്തിൻ ചില്ലയിലെല്ലാം
- മാൺപുകൾ വിടരട്ടെ (മനസ്സ് നന്നാവട്ടെ)

- സൗഹൃദസിദ്ധികൾ പുത്താൽ
- സൗവർണ്ണാഭ പരന്നാൽ (2)
- സുരഭില ജീവിത മാധുരി വിശം
- സമസ്തമരുളുകയല്ലോ (മനസ്സ് നന്നാവട്ടെ)

- സത്യം ലക്ഷ്യമതാകട്ടെ
- ധർമ്മം പാതയതാകട്ടെ (2)
- ഹൈന്ദവ ക്രൈസ്തവ ഇസ്ലാമീകരുടെ
- കൈകളിണങ്ങീടട്ടെ (മനസ്സ് നന്നാവട്ടെ)

18. NATIONAL CADET CORPS (N.C.C.)

N.C.C.—Aims:

1. to develop character, personality and leadership among young men and women.
2. to provide service training to young men and women so as to stimulate their interest in the defence of the country.
3. to build up a potential reserve of officers to enable their armed forces to expand rapidly in a national emergency.

Both boys and girls students can enroll as N.C.C. cadets. The members of the N.C.C. are eligible to appear for B Certificate and C Certificate examinations and will be awarded 2 per cent and 3 per cent grace marks respectively. Those who have obtained both are eligible for 5 per cent grace marks in the University Examinations. Those who obtained C Certificate and have secured a degree can appear for direct commission in the SSB and defence force without appearing for U.P.S.C. Examination.

19. COLLEGE UNION

The College Union is intended to promote social and cultural life of students and to train them the rights and duties of citizenship. It also helps in the development of the personality and skills. The various office bearers are elected by the students. The Office bearers include Chairman, Vice-Chairman, General Secretary, University Union Councilors, Arts Club Secretary, Magazine Editor and Lady Representatives. The College Union promotes many cultural activities. It safeguards the rights of the students and supervises the early publication of the college magazine.

20. COLLEGE MAGAZINE

The College Magazine contains an annual review of the activities conducted in the college. The elected student magazine editor acts as the chief student editor. The chief editor is to be nominated from among the staff.

21. COLLEGE LIBRARY RULES

1. All members of the staff and students are entitled to use the library for reference and borrowal.
2. The library will be open on all working days from 9 a.m. to 4.30 p.m.
3. Students shall submit their identity cards for availing library facilities.
4. Reference books will not be given on loan.
5. A student who fails to return a book on the day on which it falls due shall be fined 50 paise for every day the book is detained beyond that date.
6. A student who damages a book shall be fined in proportion to the damage.
7. If any borrower loses a book, he/she must replace it by the latest edition within the time fixed by the librarian.
8. The members are not allowed to sub lend the books.
9. Breach of these rules will lead to loss of membership.

22. SC/ST REMEDIAL COACHING

Remedial coaching facility for SC/ST students has been introduced in the college with the financial assistance of U.G.C. This will enable the SC/ST students to improve their academic performance. Under this programme, all the teachers are handling classes for SC/ST students before and after the usual working hours.

23. CAREER GUIDANCE AND PLACEMENT CELL

Career guidance is very much essential to students for successfully planning their future in today's competitive world. Career guidance is considered an integral part of college education today. With this view in mind, a career guidance cell is functioning in the college.

24. COLLEGE CO-OPERATIVE STORE

The college co-operative society has been registered for the benefit of the students and staff of the college. Stationery articles, note books, text books etc. are available for sale at the society store.

25. EDUSAT FACILITY

The state of the art facility for uplinking and downlinking with Education Satellite, operated by the Indian Space Research Organization is available in the college. Our College is among the first few colleges in Kerala offering this interactive facility to students.

26. COLLEGE MINI STADIUM AND PHYSICAL FITNESS CENTRE

The College has a well maintained Mini Stadium with the following facilities:

- (a) Playground for Cricket, Football and Athletics
- (b) Jumping pit for Long Jump and Triple Jump
- (c) High Jump Foam pit

Other facilities available for sports and games include:

- (a) Basket Ball Court
- (b) Cricket Practising Pitch and Nets
- (c) Indoor Court for Shuttle Badminton, Carroms, Table Tennis and Chess
- (d) Physical Fitness Centre: It provides the following facilities: Four Station Multigym, Cast Iron Dumb-Bells, Weight Training Set, Abdominal Exercise Benches, Treadmill, Hyper Extensor Exercise Cycles, Body Twister and Cable Cross over.

27. DIGITAL LANGUAGE LAB

The well-equipped digital language lab attached to the English Department provides ample opportunity for the students to develop their skills in communication.

28. COMPUTER LAB

A well-equipped computer lab caters to the needs of every student in the campus in developing their skills in computer applications. The broad band internet facility is available in the computer centre.

29. BHOOMITHRA SENA CLUB

The aim of Bhoomithra Sena Club is to educate students about the natural environment and its importance in human development. The club conducts various programmes in association with different organisations. The Bhoomithra Sena Club has been rendering remarkable service in maintaining the campus green, beautiful, pollution free and eco friendly.

30. ADDITIONAL SKILL ACQUISITION PROGRAMME (ASAP)

ASAP, a joint initiative of Department of Higher Education and Department of General Education, aims to improve the employability of students studying in the Undergraduate Programmes. The selected students are equipped with sector specific skills to make them employable. The ASAP level I programme which commenced in November 2012 is a combination of three courses, Communication Skills in English, Basic IT and an Elective Domain Specific Skill Course.

31. WALK WITH A SCHOLAR (WWS)

Walk With a Scholar is a novel initiative of the Department of Collegiate Education introduced in 2012. The programme is envisaged to provide necessary orientation, guidance and motivation to the promising students so as to enrich and nourish their talents for higher studies and better employment. The students for this programme are selected on the basis of merit and interest.

32. SCHOLAR SUPPORT PROGRAMME (SSP)

Scholar Support Programme is a part of the “New Initiatives in Higher Education” initiated by the Department of Higher Education, Government of Kerala. SSP aims at imparting additional support to students in curricular areas of weakness. The programme targets the I Semester degree programme subjects in which additional curricular support is offered. Students are selected based on a result analysis carried out based on results.

33. TEACHERS-IN-CHARGE OF VARIOUS ACTIVITIES

<i>Sl. No.</i>	<i>Activities</i>	<i>Teacher in charge</i>
1.	N.S.S.	.. (1) Dr. Babitha Mathews (2) Dr. Roji J. Kunnath
2.	N.C.C.	.. Dr. Surendran Parambadath
3.	Career Guidance and Counselling Cell	.. Smt. Anjali Prakash
4.	Placement Cell	.. Smt. Anjali Prakash
5.	I.Q.A.C.	.. Dr. Roy Scaria
6.	U.G.C. Cell	.. Sri Tojomon Mathew
7.	Staff Advisor	.. Sri Sreekanth, K. C.
8.	Women's Cell	.. Smt. Deepa Mathew
9.	Anti-ragging Cell	.. Sri James Joseph
10.	Grievance Redressal Cell	.. Dr. Shima Mathew
11.	Bhoomithra Sena Club	.. Dr. Roy Scaria
12.	Discipline Committee	.. Sri James Joseph
13.	Public Information Officer	.. Dr. Anju, K. N.
14.	Scholarship Nodal Officer	.. Dr. Gisha George
15.	Arts Club	.. Dr. Shima Mathew
16.	Internal Assessment Co-ordinator	.. Sri Abhilash, K. S.
17.	College Magazine	.. Dr. Sethulekshmi, M. S.
18.	Debate Club	.. Smt. Remya K. Palamattom
19.	Quiz Club	.. Dr. Tojo Jose
20.	Film Club	.. Dr. Sethulekshmi, M. S.
21.	Music Club	.. Smt. Dhanya Sivan
22.	Mathrubhasha Club	.. Dr. Asha Pullatt
23.	Literary Club	.. Smt. Remya K. Palamattom
24.	Painting Club	.. Smt. Kochurani Joseph
25.	Staff Club	.. Sri Abhilash, K. S.
26.	P.T.A.	.. Dr. Lekshmi R. Nair
27.	ASAP	.. Dr. Mary Michael
28.	WWS	.. Sri Jofrin J.

<i>Sl. No.</i>	<i>Activities</i>	<i>Teacher in charge</i>
29.	SSP	.. Dr. Anju, K. N.
30.	Tutorial	.. Smt. Bijimol, D.
31.	Co-operative Society	.. Sri George, K. V.
32.	Entrepreneurship Development Club	.. Sri Siju Sebastian
33.	Edusat	.. Sri Siju Sebastian
34.	Encon Club	.. Dr. Seena, E. B.
35.	Planning Board	.. Sri Sreekanth, K. C.
36.	Science Club	.. Smt. Seenamol K. Stephen
37.	Internal Examination Committee	.. Smt. Deepa Mathew
38.	Remedial Coaching	.. Sri Siju Sebastian
39.	Entry in Service Coaching	.. Dr. Santimol, M. C.

34. OTHER ASSOCIATIONS AND PERSONS IN-CHARGE

P.T.A. President	..	Principal
Vice President	..	Sri Roy Paul
Secretary	..	Dr. Lekshmi R. Nair
C.D.C. Chairman	..	District Collector
Alumni Association President	..	Sri Jaison Joseph
Secretary	..	Sri Sreenivasan

35. RULES OF GENERAL DISCIPLINE

1. Students and Staff in the college should co-operate with the college authorities to ensure peaceful atmosphere congenial to the academic activities and overall development of the students and for the maintenance of discipline in the campus.

2. Every student should behave and conduct himself/herself both inside and outside the college in a becoming and gentlemanly manner. He/she should be neat and tidy in dress and person. Students should be courteous to one another and to the members of the staff. Drinking alcohol, Smoking and tucking up dhothies in the campus are strictly forbidden.

3. Politeness requires that when a student meets members of the teaching staff or superiors for the first time during the day he/she should greet in an appropriate manner.

4. Every Student should carry his/her identity card and produce it on demand by the authorities or persons authorized to do that.

5. Unauthorized entry of outsiders in the campus is strictly prohibited.

6. No one shall distribute or circulate any notice, pamphlet, etc. within the campus and shall exhibit any type of banners, flags, posters, notices etc. within the campus without the prior permission of the Principal.

7. An application for leave for the period of absence shall be submitted to the class teacher on the very first day of his/her return to the college. The Principal is the sole authority to grant leave for such absence based on the recommendation of the Head of the Department.

8. Nobody shall collect money from others either by request or by coercion in the campus except by specific permission of the Principal.

9. It is forbidden to organise or attend meetings other than the official ones, which are specifically permitted by the Principal.

10. Students are strictly warned not to indulge in ragging. Students indulging in ragging will be summarily punished.

11. Students are strictly prohibited from bringing mobile phones inside the college campus.

12. All expressions of the activities which are immoral, anti-social, communal and antinational are strictly prohibited in the college campus.

13. Principal or other constituted College authorities may frame and issue from time to time disciplinary rules of permanent or temporary character for regulating the conduct of students.

36. GENERAL INSTRUCTIONS FOR CONDUCTING THE TUTORIAL WORK

1. A meeting of the students of the concerned tutorial group may be convened by the Group Tutor, preferably in the lunch interval.

2. Students may be given information about the objectives, need, importance etc. of the tutorial system.

3. The pro forma of the tutorial system may be distributed to the students. They may be asked to submit the filled up pro forma in the next meeting.

4. Students under a tutor may be divided into five groups, when the number of students is more, such groups may have five or six members only. Each such group may be directed to meet the Group Tutor on a particular day and time of every week (preferably at the lunch break).

5. Attendance of the students in the tutorial group may be marked in the books provided for tutorials. A weekly report about the progress of tutorial work should be submitted to the Principal.

6. Each group under a tutor will meet the tutor at least once in a week.

7. The tutor is expected to communicate with the students under him in a very cordial, friendly atmosphere and discuss the problems faced by his wards in their personal life, studies etc. A very successful interaction in the tutorial system will instil confidence in the students and help the development of their personality. Many problems faced by the students can be sorted out with the help of tutor. The aim of the tutorial system is to establish a very cordial and friendly relationship between the teachers and students in the campus.

8. Every teacher should undertake tutorial work of a small batch of 20 to 25 students. The purpose of such an interaction is to make available the guidance and advice of a faculty member to enable the students to participate effectively in various curricular and extracurricular activities. The students of Degree classes should be provided with proper career guidance so that he/she is able to choose a suitable career from among the available opportunities. Various day-to-day problems faced by the students like delay in disbursement of scholarhsips, stipends,

problems of transportation, submission of applications for registration/ Examinations to the Universities etc. should also be attended to. Talented students in various fields should be spotted out and opportunities for development should be made available to them. Areas that mould the character and personality of the students should be effectively intervened. By careful counselling, and persuasive approach teachers should be able to play a pivotal role in preventing them from succumbing to the dehumanizing effects of drug abuse, communalism and other social evils.

9. The weaker sections, particularly the SC/ST should receive special attention of the Group Tutor. Their needs in academic and sports-fields should be carefully monitored and they should be helped in securing available assistance.

10. Principal of the College will be in overall charge of the Tutorial System. The Group Tutor will be consulted before issuing character and conduct certificates of students of his/her group. The work of Group Tutor will be optional for Heads of Departments.

Necessary allocation of hours for tutorial work may be done in the class time table by the Principal in consultation with the College Council; during the working hours.

DISTRIBUTION OF TUTORIAL WORK AMONG THE TEACHING STAFF

Department of Commerce:

II M. Com.	. .	Sri George, K. V.
I M. Com.	. .	Smt. Sumalatha, S.
III B. Com.	. .	Sri Siju Sebastian
II B. Com.	. .	Dr. Mary Michael
I B. Com.	. .	Sri Abhilash, K. S.

Department of Chemistry:

I B. Sc.	..	Dr. Roji J. Kunnath
II B. Sc.	..	Dr. Gisha George
III B. Sc.	..	Smt. Bijimol, D.
I M. Sc.	..	Dr. Surendran Parambadath
II M. Sc.	..	Dr. Seena, E. B.

Department of Physics:

I B. Sc.	..	Sri Tojomon Mathew
II B. Sc.	..	Smt. Seenamol K. Stephen
III B. Sc.	..	Smt. Atheena Joseph

Department of Economics:

I B. A.	..	Sri Tojo Jose
II B. A.	..	Smt. Anjaly Prakash
III B. A.	..	Dr. Roy Scaria

Department of English:

I B. A.	..	Smt. Remya K. Palamattom
II B. A.	..	Dr. Shima Mathew
III B. A.	..	Dr. Anju, K. N.

Department of Malayalam:

I B.A.	..	Dr. Sethulakshmi, M. S.
II B.A.	..	Smt. Dhanya Sivan
III B.A.	..	Dr. Asha Pullatt

37. LIST OF SCHEDULED CASTES (S.C.)

[As Amended by the Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) Vide Part VIII-Kerala-Schedule 1 notified in the Gazette of India dated 18-12-2002.]

1. Adi Andhra
2. Adi Dravida
3. Adi Karnataka
4. Ajila
5. Arunthathiyar
6. Ayyanavar
7. Baira
8. Bakuda
9. Bathada
10. Bharathar (other than Parathar), Paravan
11. Chakiliyan
12. Chamar, Muchi
13. Chandala
14. Cheruman
15. Domban
16. Gosangi
17. Hasla
18. Holeyá
19. Kadaiyan

20. Kakkalan, Kakkan
21. Kalladi
22. Kanakkan, Padanna, Padannan
23. Kavara (other than Telungu speaking or Tamil speaking
Baliya Kavarai, Gavara, Gavarai, Gavarai Naidu, Baliya Naidu
Gajalu Baliya or Valai Chetty)
24. Koosa
25. Kootan, Koodan
26. Kudumban
27. Kuravan, Sidhanar, Kuravar, Kurava, Sidhana
28. Maila
29. Malayan [in the areas comprising the Malabar District
as specified by sub-section (2) of Section 5 of the State
Re-organization Act, 1956 (37 of 1956)]
30. Mannan (മണ്ണാൻ), Pathiyan, Perumannan, Vannan, Velan
31. Moger (other than Mogeyar)
32. Mundala
33. Nalakeyava
34. Nalkadaya
35. Nayadi
36. Pallan
37. Palluvan
38. Pambada
39. Panan
40. Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya,
Paraiya, Parayar

41. Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
42. Puthirai Vannan
43. Reneyar
44. Samagara
45. Samban
46. Semman, Chemman, Chemmar
47. Thandan
48. Thoti
49. Vallon
50. Valluvan
51. Vetan
52. Vettuvan, Pulaya Vettuvan (in the areas of erstwhile Cochin State only)
53. Nerian

38. LIST OF SCHEDULED TRIBES (S.T.)

[As Amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part VII Kerala-Second Schedule notified in the Gazette of India dated 8-1-2003.]

1. Adiyar
2. Aradan (Arandanar)
3. Eravallan
Hill Pulaya, Mala Pulayan, Kurumba
4. Pulayan, Kuravazhi Pulayan, Pamba Pulayan
5. Irular, Irulan
6. Kadar (Wayanad Kadar)

7. Kanikkaran, Kanikkar
8. Kuttunayakan
9. Kochuvelan
10. Koraga
11. Kudiya, Melakudi
12. Kurichchan (Kurichiyan)
13. Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman
14. Kurumbas (Kurumbar, Kurumban)
15. Maha Malasar
16. Malai Arayan (Mala Arayan)
17. Malai Pandaram
18. Malai Vedan (Malavedan)
19. Malakkuravan
20. Malasar
(Malayan, Nattu Malayan, Konga)
21. Malayan (excluding the areas comprising the Kasaragod,
Kannur, Wayanad and Kozhikode Districts)
22. Malayarayar
23. Mannan (മന്നൻ)
24. Muthuvan, Mudugar, Muduvan
25. Palleyan, Palliyan, Palliyar, Paliyan
26. Paniyan
27. Ulladan (Ullatan)

28. Uraly
29. Mala Vettuvan (in Kasaragod & Kannur Districts)
30. Ten Kurumban, Jenu Kururmban
31. Thachanadan, Thachanadan Moopan
32. Cholanaickan
33. Mavilan
34. Karimpalan
35. Vetta Kuruman
36. Mala Panikkar

39. LIST OF OTHER ELIGIBLE COMMUNITIES (O.E.C.)

1. Chemman/Chemmar
2. Madiga
3. Pulluvan
4. Thachar (other than Carpenter throughout State excluding the erstwhile Malabar area)
5. Chakkamar
6. Varnavar
7. Kudumbi
8. Dheevara/Dhevaran, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjiar, Paniakkal
9. Mokaya, Bovi, Mogayar and Megavirar, Paruvannan
10. Scheduled Castes converts, Kusavan including Kusavar, Kulalan
11. Kumbaran, Vellan, Odan, Andhra Nair, Anthru Nair
12. Malayan (Konga-Malayan, Pani Malayan—in the erstwhile Malabar area alone)
13. Pathiyan (other than Dhobies)
14. Allar (Alan)
15. Malavettuvan

16. Malamuthan
17. Kundu Vadiyan
18. Thachandan Moopan
19. Wayanad Kadar
20. Kalanadi
21. Chingathan
22. Malayalar
23. Malapanicker
24. Urindavan
25. Marati
26. Pulaya Vettuvan (except in the areas of erstwhile Cochin State)

**40. LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES
(S.E.B.C.)**

[Vide G. O. (P) 208/66/Edn. dated 2-5-1966]

- I Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava
- II Muslims (all sections following Islam)
- III Latin Catholics other than Anglo-Indians
- IV Other Backward Christians
 - (a) SIUC
 - (b) Converts from Scheduled Castes to Chritianity
- V Other Backward Hindus, i.e.
 1. Agasa
 2. Arayas including Valan, Mukkuvan, Mukaya, Mogayan, Arayan, Bovies, Kharvi, Nulayan and Arayavathi
 3. Aremahrati
 4. Arya including Dheevara/Dheevaran, Atagara, Devanga, Kaikolan (Senguthar) Pattarya, Saliyas (Padmasali, Patusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar.

5. Bestha
6. Bhandari or Bhondari
7. Boya
8. Boyan
9. Chavalakkaran
10. Chakkala (Chakkala Nair)
11. Devadiga
12. Ezhavathi (Vathi)
13. Ezhuthachan, Kadupattan
14. Gudigara
15. Galada Konkani
16. Ganjam Reddies
17. Gatti
18. Gowda
19. Ganika including Nagavamsom
20. Hedge
21. Hindu Nadar
22. Idiga including Settibalija
23. Jangam
24. Jogi
25. Jhetty
26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan, Kannian or Kani, Ganaka
27. Kudumbi
28. Kalarikurup or Kalari Panicker
29. Kerala Muthali
30. Kusavan including Kulala, Kumbaran, Odan, Oudan, (Donga) Odda (Vodde or Vadde or Veddai) Velaan, Andhra Nair, Anthuru Nair

31. Kalavanthula
32. Kallan including Isanattu Kallar
33. Kabera
34. Koracha
35. Kammalas including Viswakarmala, Karuvan, Kamsalas, Viswakarmas, Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasan, Vilkurup, Viswabrahmins, Kitara, Chaptegara.
36. Kannadiyans
37. Kavuthiyan
38. Kavudiyaru
39. Kelasi or Kalasi Paniker
40. Koppala Velamas
41. Krishnanvaka
42. Kuruba
43. Kurumba
44. Maravan (Maravar)
45. Madivala
46. Maruthuvar
47. Mahratta (Non-Brahman)
48. Melakudi (Kudiyam)
49. Mogaveera
50. Moili
51. Mukhari
52. Mudibanda
53. Moovari
54. Maniaga
55. Naicken including Tholuva Naicker and Vettilakkara Naicker
56. Padyachi (Villayankuppam)

57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanar and Nain)
60. Rajapuri
61. Sakravar (Kavathi)
62. Senaithalaivar, Elavania, Senaikudayam
63. Sadhu Chetty including Telugu Chetty or 24 Mani Telugu Chetty and Wynadan Chetty
64. Tholkolan
65. Thottiyar
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan (Vadugan)
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. Maratis of Hosdurg Taluk
80. Paravans of Malabar area excluding Kasaragod Taluk
81. Peruvannan (Vamavar)

41. FEE DETAILS

(i) **B.Sc. Physics:**

<i>Items</i>	<i>First year</i>	<i>Second year</i>	<i>Third year</i>
	₹	₹	₹
Tuition fee	1000	1000	1000
	@ 500	@ 500	@ 500
	per semester	per semester	per semester
Admission fee	75
Library fee	100	100	100
Calendar fee	30	30	30
Laboratory fee	400	400	400
Stationery fee	50	50	50
Magazine fee	50	50	50
Association fee	50	50	50
Athletic fee	100	100	100
University Union fee	50	50	50
Sports fee	150	150	150
University affiliation fee	300
Scouts and Guides fee	5	5	5
Students Welfare Fund fee	20	20	20
Women's study fund fee	5	5	5
Matriculation fee	100
Visual education fee	25	25	25
Medical inspection fee	5	..	5
Caution Deposit	360
Students aid fund fee	5	5	5
Insurance	10	10	10
Total special fees	2890	2050	2055

(ii) **B.Sc. Chemistry:**

<i>Items</i>	<i>First year</i>	<i>Second year</i>	<i>Third year</i>
	₹	₹	₹
Tuition fee	1000	1000	1000
	@ 500	@ 500	@ 500
	per semester	per semester	per semester
Admission fee	75
Library fee	100	100	100

<i>Items</i>	<i>First year</i>	<i>Second year</i>	<i>Third year</i>
	₹	₹	₹
Calendar fee	30	30	30
Laboratory fee	400	400	400
Stationery fee	50	50	50
Magazine fee	50	50	50
Association fee	50	50	50
Athletic fee	100	100	100
University Union fee	50	50	50
Sports fee	150	150	150
University affiliation fee	300
Scouts and Guides fee	5	5	5
Students Welfare Fund fee	20	20	20
Women's study fund fee	5	5	5
Matriculation fee	100
Visual education fee	25	25	25
Medical inspection fee	5	..	5
Caution Deposit	360
Students aid fund fee	5	5	5
Insurance	<u>10</u>	<u>10</u>	<u>10</u>
Total special fees	<u>2890</u>	<u>2045</u>	<u>2055</u>

(iii) **B. A. English, B. A. Malayalam and B. A. Economics:**

<i>Items</i>	<i>First year</i>	<i>Second year</i>	<i>Third year</i>
	₹	₹	₹
Tuition fee	1000	1000	1000
	@ 500	@ 500	@ 500
	per semester	per semester	per semester
Admission fee	75
Library fee	100	50	50
Calendar fee	30	30	30
Laboratory fee
Stationery fee	50	50	50
Magazine fee	50	50	50

<i>Items</i>	<i>First year</i>	<i>Second year</i>	<i>Third year</i>
	₹	₹	₹
Association fee	50	50	50
Athletic fee	100	100	100
University Union fee	50	50	50
Sports fee	150	150	150
University affiliation fee	300
Scouts and Guides fee	5	5	5
Students Welfare Fund fee	20	20	20
Women's study fund fee	5	5	5
Matriculation fee	100
Visual education fee	25	25	25
Medical inspection fee	5	..	5
Caution Deposit	360
Students aid fund fee	5	5	5
Insurance	10	10	10
Total special fees	<u>2490</u>	<u>1600</u>	<u>1605</u>

(iv) **B. Com.:**

<i>Items</i>	<i>First year</i>	<i>Second year</i>	<i>Third year</i>
	₹	₹	₹
Tuition fee	1000	1000	1000
	@ 500	@ 500	@ 500
	per semester	per semester	per semester
Admission fee	75
Library fee	100	50	50
Calendar fee	30	30	30
Laboratory fee
Stationery fee	50	50	50
Magazine fee	50	50	50
Association fee	50	50	50
Athletic fee	100	100	100
University Union fee	50	50	50
Sports fee	150	150	150
University affiliation fee	300
Scouts and Guides fee	5	5	5

<i>Items</i>	<i>First year</i>	<i>Second year</i>	<i>Third year</i>
	₹	₹	₹
Students Welfare Fund fee	20	20	20
Women's study fund fee	5	5	5
Matriculation fee	100
Visual education fee	25	25	25
Medical inspection fee	5	..	5
Caution Deposit	360
Students aid fund fee	5	5	5
Insurance	10	10	10
Total special fees	<u>2490</u>	<u>1600</u>	<u>1605</u>

(v) M. Com.:

<i>Items</i>	<i>First year</i>	<i>Second year</i>
	₹	₹
Tuition fee	1800	1800
	@ 900	@ 900
	per semester	per semester
Admission fee	150	..
Library fee	100	100
Calendar fee	30	30
Laboratory fee
Stationery fee	50	50
Magazine fee	50	50
Association fee	50	50
Athletic fee	100	100
University Union fee	50	50
Sports fee	150	150
University affiliation fee	350	..
Scouts and Guides fee	5	5
Students Welfare Fund fee	20	20
Women's study fund fee	5	5
Matriculation fee
Visual education fee	25	25

<i>Items</i>	<i>First year</i> ₹	<i>Second year</i> ₹
Medical inspection fee	5	5
Caution Deposit	600	..
Students aid fund fee	5	5
Insurance	10	10
Total special fees	<u>3555</u>	<u>2455</u>

(vi) M. Sc. Applied Chemistry:

<i>Items</i>	<i>First year</i> ₹	<i>Second year</i> ₹
Tuition fee	1800 @ 900 per semester	1800 @ 900 per semester
Admission fee	150	..
Library fee	100	100
Calendar fee	30	30
Laboratory fee	1200	1200
Stationery fee	50	50
Magazine fee	50	50
Association fee	50	50
Athletic fee	100	100
University Union fee	50	50
Sports fee	150	150
University affiliation fee	350	..
Scouts and Guides fee	5	5
Students Welfare Fund fee	20	20
Women's study fund fee	5	5
Matriiculation fee
Visual education fee	25	25
Medical inspection fee	5	5
Caution Deposit	600	..
Students aid fund fee	5	5
Insurance	10	10
Total special fees	<u>4755</u>	<u>3650</u>

(vii) Fees for SC/ST/OEC Students:

<i>Items</i>	<i>First year</i> ₹
Students aid fund fee	5
Insurance	10
Total	<u>15</u>

(viii) Fees for KPCR/OBC Students:

<i>Items</i>	<i>First year</i> ₹
Students aid fund fee	5
Insurance	10
Caution Deposit	360
Total	<u>375</u>

(ix) Fee collected extra for Spot. Admission Students:

<i>Items</i>	<i>For Degree</i> ₹	<i>For PG</i> ₹
University Affiliation	300	350
Sports Affiliation	75	75
Students Welfare Fund	20	20
University Union	<u>50</u>	<u>50</u>
Total	<u>445</u>	<u>495</u>

Special fees to the First year Degree Course and Postgraduate Degree Course is ₹ 300 and 400 respectively as per Government letter No. 20661/K3/2003/H. Edn., dated 18th August, 2003.

Tution fees claimed as per G.O. (Ms.) No. 123/2003/H.Edn., dated 18th August, 2003 for First year Degree Course and Postgraduate Degree Course.

42. FINE

If any student fails to pay the fees or special fee on the due date he/she shall be liable to pay a fine of ₹ 5 along with the fees or special fees on or before the 10th day after the due date. If the 10th day happens to be a

holiday, the next working day will be counted as the 10th day. After the 10th day the fine will be ₹ 10. [Vide G.O. (Ms.) No. 95/75/H. Edn., dated 12th June, 1974 and G.O. (Ms.) No. 92/2002/H.Edn., dated 23rd July 2002.]

43. MISCELLANEOUS FEE

[G.O. (Ms.) No. 66/2003/H.Edn., dated 7th June, 2003]

	₹
(a) Application fee/Registration fee (Degree and P.G.) ..	50
(b) Late fee for Transfer Certificate ..	50
(c) Fine for duplicate T.C. ..	100
(d) Fine for duplicate Identity Card ..	50
(e) Fine for non-return of Library books in time ..	1 (per day)

44. RATES OF EXAMINATION FEES AND COST OF FORMS

B.A./B.Sc./B.Com.

1. <i>Model I Degree Courses:</i>	₹
Theory (Per Paper) ..	50
Per Practical ..	50
Marklist
<i>Subsequent appearance:</i>	
Theory (Per Paper) ..	50
Per Practical ..	50
Marklist ..	25
2. <i>Model II (Vocational Degree Courses):</i>	
(Semester Courses)	
Theory (Per Paper) ..	50
Per Practical ..	50
Marklist ..	25
<i>Subsequent appearance:</i> Same as above	
3. <i>All UGC sponsored/Vocational Courses like B.B.A./B.C.A./B.B.M./ B.Sc. Electronics/Computer Applications/Information Technology/ Computer Science/Petrochemicals/Aquaculture/Biotechnology etc.</i>	
	₹
Regular and Theory (Per Paper) ..	50
Sub. App. Per Practical ..	50
Marklist ..	25

	₹
4. M.A./M.Sc./M.Com.	
Theory (Per Paper)	.. 50
Per Practical	.. 50
Marklist	.. 25
<i>Subsequent appearance:</i>	
Theory (Per Paper)	.. 50
Per Practical	.. 50

FEE FOR PRIVATE REGISTRATION

1. Cost of application form	.. 50
2. B.A./B.Com. (Full Course)	.. 400
3. B.A. Faculty Change	.. 400
4. B.A. Optional Change	.. 250
5. B.A. Part II and III	.. 250
6. B.A./B.Com. Part II	.. 250
7. Registration to II/III B.A./B.Com.	.. 250
8. Registration for Additional Option	.. 250
9. B.Com. Elective Change	.. 250
10. Duplicate P. R. Memo	.. 50
11. M.A./M.Sc./M.Com. Full Course	.. 500
12. M.A./M.Sc./M.Com. Final year only	.. 350
13. Cancellation of Private Registration of any Course	.. 150
14. Change of Private Registration to regular college study	.. 250

FEE FOR VARIOUS CERTIFICATES

1. Bachelors Degree Certificate	.. 150
2. Masters Degree Certificates	.. 200
3. Late fee for Degree/Diploma	
(a) After 1 year of the exam.	.. 25
(b) After 5 years of the exam.	.. 100
(c) After 10 years of the exam.	.. 500
4. Duplicate Pre-Degree/Degree/Diploma Certificate	.. 500
5. Duplicate Certificate for a second time	.. 2000
6. Duplicate Migration Certificate	.. 200
7. Duplicate Hall Tickets	.. 100
8. Fast Track System	.. 300
(For Degree/Diploma Certificate only)	

	₹
9. Search fee for issuing any exam. document/marklist/ certificates except degree/diploma certificates	
(a) After 1 year of the exam. . .	50
(b) After 5 years of the exam. . .	100
(c) After 10 years of the exam. . .	250
10. Registration as matriculate/rematriculate . .	100
Late Fee: After one year of normal admission . .	50
11. Provisional Certificate/Rank Certificate . .	75
12. Migration Certificate . .	100
	+Search Fee
13. Migration Certificate to S.S.L.C. holders (inclusive of matriculation fee) . .	150
14. (a) Additional marklist/duplicate marklist of P.D.C./D.C./P.G. . .	100
	+Search Fee
15. For checking the addition of marks for each paper of any University Examination (Scrutiny) . .	50
16. For evaluation of each paper of any University exam. . .	150
17. Certificate of date of publication of result . .	100
18. (a) Cancellation of examination of each paper of Degree/P.G. Course . .	50
(b) Cancellation of whole examination/Registration . .	250
(c) Cancellation of whole examination for a new set of optional . .	250
(d) Cancellation of Registration and whole examination after appearing for the II P.D.C./ II and III B.A./B.Sc./B.Com. Degree exam. for joining other Universities/Boards . .	500
(e) For course discontinuation of Degree/P.G./B.Ed. . .	150
19. Official Transcript of Syllabus with the Seal and Signature of Registrar (per course) . .	500
20. (a) Consolidated marklist of each course (except B.Tech.) with the Seal and Signature of Registrar . .	500

21.	Attestation of each copy of Degree Certificate	..	500
22.	Attestation of each copy of marklist	..	200
23.	Attestation of pass certificate cum marklist of P.D.C. (per copy)	..	300
24.	Certificate to the effect that a candidate has passed the additional subject or language of B.A./B.Sc. or any other exams.	..	100
25.	Confidential marklist for higher studies	..	150
26.	Confidential marklist for employment purpose Confidential marklist for each additional copy	..	250
27.	Exemption from shortage of Semester/annual attendance	..	125
	(a) up to 10 days	..	200
	(b) up to 20 days (maximum admissible)	..	400
28.	(a) For inter collegiate transfer	..	200
	(b) For combination of attendance earned in two colleges	..	100
29.	For Inter University Transfer	..	500
	Combination of attendance	..	100
	Combination of attendance for outside India	..	1,000
30.	For considering application for exemption of second language	..	200
31.	For considering application for readmission		
	(a) Degree	..	250
	(b) B.Ed./P.G.	..	300
32.	Repetition of Professional Courses	..	250
33.	Recognition of change of name	..	250
34.	For considering objections to elections to University Bodies	..	750
35.	Certificate not otherwise specified	..	100
36.	(a) Eligibility certificate for a candidate who has passed the qualifying examination from other Universities	..	100

	₹
Late Fee: After 1 year of normal admission ..	50
(b) Equivalency certificate ..	100
37. (a) Recognition of qualifying examination of other Universities/Boards within India (to be considered by the academic branch) ..	300
Late Fee: After 1 year of normal admission ..	50
(b) Recognition of qualifying examination of Universities/Boards outside India (to be considered by the academic branch) ..	1,000
Late Fee: After 1 year of normal admission ..	50
(c) For considering application for recognition of qualifying examinations from other universities/Boards (to be considered by exam branch) ..	150
Late Fee: After 1 year of normal admission ..	50
38. Graduate Registration ..	100
39. Malpractice enquiry fee/Finalisation of enquiry ..	500
40. Remittance Certificate from the University cash counter ..	5
41. (a) Fine for considering belated applications for exams ..	50
(b) Superfine for considering belated applications for exams ..	250
(c) Late fee for all other belated applications for exams ..	50
42. Fee for issuing permission to submit late application for admission to courses in Colleges/University ..	100
43. For rectification of defects communicated by post ..	25

COST OF FORMS

Examination

1. All forms (Exam) including Private Registraton ..	20
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OTHER FORMS

	₹
1. Private Registration for B.A./B.Sc./B.Com. . .	50
2. Private Registration for M.A./M.Sc./M.Com. . .	50
3. Application forms for Exemption from production of attendance certificate . .	25
4. Application forms for Registration as Matriculate . .	25
5. Application form for Recognition of qualifying exam . .	25
6. Application form for Eligibility/Equivalency Certificate . .	25
7. Application form for Migration Certificate . .	25
8. Application form for readmission . .	25
9. Application form for Degree/Diploma . .	25
10. Application form for Provisional Certificate . .	25
11. Application form for Pass Certificate . .	25
12. Application form for Confidential Marklist . .	25
13. Application form for Revaluation . .	25
14. Application form for Scrutiny . .	25
15. Application form for Rank Certificate . .	25
16. Application form for Recognition as a registered graduate . .	25
17. Application form for inter collegiate/inter University/Transfer/combination of attendance . .	25
18. Application form for condonation of attendance . .	25
19. Application form for Official Transcript . .	25
20. Application form for Recognition as a research guide . .	25
21. Application form for Change of name . .	25
22. General purpose form . .	25

**45. ENDOWMENT FUNDS VESTED IN THE TREASURER OF
CHARITABLE ENDOWMENTS, KERALA STATE
UNDER SECTION 9 OF THE CHARITABLE
ENDOWMENTS ACT, 1890**

1. Sri A.N.N. Naik Memorial Endowment
[G.O. (Ms.) 205/87/H.Edn., dated 20-7-1987] For the Highest Marks in the University Examinations for B.Com.
2. Dr. K. Prasanna Sponsored Endowment
For the Highest Marks in the University Examinations for B.A. Economics.
3. Dr. N. M. Mary Sponsored Endowment
For the Highest Marks in Hindi (as Second Language) in the University Examinations.

46. PROFICIENCY PRIZES

The following well-wishers of the College have instituted Proficiency Prizes for the students of the College through the P.T.A.

<i>Name of the Prize</i>	<i>Name of the person who instituted the prize</i>
1. Mrs. and Mr. Thomas, Kochuparambil Memorial Proficiency Prize	Sri Thomas Mathai, Pallippattu House, Mannathoor P.O.
2. Mrs. and Mr. K. T. Joseph, Vaidyan Memorial Proficiency Prize	Sri M. J. Jacob, Muttappallil House, Oliyappuram P.O.
3. Proficiency Prize	Sri K. A. Thomas, Karavattuputhenpurayils House, Palakuzha P.O.
4. Augustine J. Meembillikavil Memorial Proficiency Prize	Sri Tommy Augustine, Meembillikavil House, Kakkoor P.O.

5. Jose Augustine Meembillikavil Memorial Proficiency Prize
Sri Tommy Augustine,
Meembillikavil House,
Kakkoor P.O.
6. Varghese Elizabeth Memorial Proficiency Prize
Sri A. V. Jose,
Aranacherry House,
Kakkoor P.O.
7. Proficiency Prize
Sri M. V. Philippose,
Kulangattuparayil House,
Mangalassery, Kakkoor P.O.
8. Proficiency Prize
Sri P. T. Skariah,
Punnathanathu House,
Kizhakombu P.O.
9. Proficiency Prize for I B.Com.
Sri Joseph Babu,
Chirakkuzhiyil House,
Kakkoor P.O.
10. Sri M. M. Mathew Memorial Proficiency Prize for II B.Com.
Sri Joshy Mathew,
Muringamattom House,
Thirumarady P.O.
11. Proficiency Prize for III B.Com.
Sri K. K. Yohannan,
Kadalikkattu House,
Kakkoor P.O.
12. Proficiency Prize for II B.Sc.
Sri Issac Pathrose,
Pulickathadathil (Appattu),
Piramadom P.O.,
Moovattupuzha
13. Proficiency Prize for III B.Com.
Smt. Radha Viswanathan,
Viswanath Villa,
Mudavoor P.O.,
Moovattupuzha

47. COLLEGE ALMANAC FOR 2016–2017

JUNE 2016

Days of the week	Date	Particulars	No. of working days
Wednes.	1		
Thurs.	2		
Fri.	3		
Satur.	4		
Sun.	5		
Mon.	6		
Tues.	7		
Wednes.	8		
Thurs.	9		
Fri.	10		
Satur.	11	Second Saturday—Holiday	
Sun.	12		
Mon.	13		
Tues.	14		
Wednes.	15		
Thurs.	16		

JUNE 2016

Days of the week	Date	Particulars	No. of working days
Fri.	17		
Satur.	18		
Sun.	19		
Mon.	20		
Tues.	21		
Wednes.	22		
Thurs.	23		
Fri.	24		
Satur.	25		
Sun.	26		
Mon.	27		
Tues.	28		
Wednes.	29		
Thurs.	30		
..	..		
..	..		

JULY 2016

Days of the week	Date	Particulars	No. of working days
Fri.	1		
Satur.	2		
Sun.	3		
Mon.	4		
Tues.	5		
Wednes.	6	Id-ul-Fiter—Holiday	
Thurs.	7		
Fri.	8		
Satur.	9	Second Saturday—Holiday	
Sun.	10		
Mon.	11		
Tues.	12		
Wednes.	13		
Thurs.	14		
Fri.	15		
Satur.	16		

JULY 2016

Days of the week	Date	Particulars	No. of working days
Sun.	17		
Mon.	18		
Tues.	19		
Wednes.	20		
Thurs.	21		
Fri.	22		
Satur.	23		
Sun.	24		
Mon.	25		
Tues.	26		
Wednes.	27		
Thurs.	28		
Fri.	29		
Satur.	30		
Sun.	31		..
..

AUGUST 2016

Days of the week	Date	Particulars	No. of working days
Mon.	1		
Tues.	2	Karkadaka Vavu—Holiday	
Wednes.	3		
Thurs	4		
Fri.	5		
Satur.	6		
Sun.	7		
Mon.	8		
Tues.	9	Quit India Day	
Wednes.	10		
Thurs.	11		
Fri.	12		
Satur.	13	Second Saturday—Holiday	
Sun.	14		
Mon.	15	Independence Day—Holiday	
Tues.	16		

AUGUST 2016

Days of the week	Date	Particulars	No. of working days
Wednes.	17		
Thurs.	18		
Fri.	19		
Satur.	20		
Sun.	21		
Mon.	22		
Tues.	23		
Wednes.	24	Sreekrishna Jayanthi—Holiday	
Thurs.	25		
Fri.	26		
Satur.	27		
Sun.	28		
Mon.	29		
Tues.	30		
Wednes.	31		
..	..		

SEPTEMBER 2016

Days of the week	Date	Particulars	No. of working days
Thurs.	1		
Fri.	2		
Satur.	3		
Sun.	4		
Mon.	5	Teacher's Day	
Tues.	6		
Wednes.	7		
Thurs.	8		
Fri.	9	Closes for Onam Holidays	
Satur.	10	Second Saturday—Holiday	
Sun.	11		
Mon.	12	Bakrid—Holiday	
Tues.	13		
Wednes.	14	Thiruvonam	
Thurs.	15		
Fri.	16	Sree Narayana Guru Jayanthi	

SEPTEMBER 2016

Days of the week	Date	Particulars	No. of working days
Satur.	17		
Sun.	18		
Mon.	19	Re-open after Onam—Holiday	
Tues.	20		
Wednes.	21	Sree Narayana Guru Samadhi—Holiday	
Thurs.	22		
Fri.	23		
Satur.	24		
Sun.	25		
Mon.	26		
Tues.	27		
Wednes.	28		
Thurs.	29		
Fri.	30		
..	..		
..	..		

OCTOBER 2016

Days of the week	Date	Particulars	No. of working days
Satur.	1		
Sun.	2	Gandhi Jayanthi—Holiday	
Mon.	3		
Tues.	4		
Wednes.	5		
Thurs.	6		
Fri.	7		
Satur.	8	Second Saturday—Holiday	
Sun.	9		
Mon.	10	Mahanavami—Holiday	
Tues.	11	Vijayadasami—Holiday	
Wednes.	12	Muharram—UN Day—Holiday	
Thurs.	13		
Fri.	14		
Satur.	15		
Sun.	16		

OCTOBER 2016

Days of the week	Date	Particulars	No. of working days
Mon.	17		
Tues.	18		
Wednes.	19		
Thurs.	20		
Fri.	21		
Satur.	22		
Sun.	23		
Mon.	24		
Tues.	25		
Wednes.	26		
Thurs.	27		
Fri.	28		
Satur.	29	Deepavali—Holiday	
Sun.	30		
Mon.	31	National Integration Day	
..	..		

NOVEMBER 2016

Days of the week	Date	Particulars	No. of working days
Tues.	1	Keralappiravi Day	
Wednes.	2		
Thurs.	3		
Fri.	4		
Satur.	5		
Sun.	6		
Mon.	7		
Tues.	8		
Wednes.	9		
Thurs.	10		
Fri.	11		
Satur.	12	Second Saturday—Holiday	
Sun.	13		
Mon.	14		
Tues.	15		
Wednes.	16		

NOVEMBER 2016

Days of the week	Date	Particulars	No. of working days
Thurs.	17		
Fri.	18		
Satur.	19		
Sun.	20		
Mon.	21		
Tues.	22		
Wednes.	23		
Thurs.	24		
Fri.	25		
Satur.	26		
Sun.	27		
Mon.	28		
Tues.	29		
Wednes.	30		
..	..		
..	..		

DECEMBER 2016

Days of the week	Date	Particulars	No. of working days
Thurs.	1		1
Fri.	2		2
Satur.	3		..
Sun.	4		..
Mon.	5		3
Tues.	6		4
Wednes.	7		5
Thurs.	8		6
Fri.	9		7
Satur.	10	Second Saturday—Holiday	..
Sun.	11		..
Mon.	12	Milad-i-Sherif—Holiday	..
Tues.	13		8
Wednes.	14		9
Thurs.	15		10
Fri.	16		11

DECEMBER 2016

Days of the week	Date	Particulars	No. of working days
Satur.	17		..
Sun.	18		..
Mon.	19		..
Tues.	20		..
Wednes.	21		..
Thurs.	22		..
Fri.	23	Christmas vacation Starts—Holiday	..
Satur.	24		..
Sun.	25	Christmas—Holiday	..
Mon.	26		..
Tues.	27		..
Wednes.	28		..
Thurs.	29		..
Fri.	30		..
Satur.	31		..
..

JANUARY 2017

Days of the week	Date	Particulars	No. of working days
Sun.	1	New Year	
Mon.	2	Mannam Jayanthi—Holiday	
Tues.	3	College Re-opens after X'mas vacation	1
Wednes.	4		2
Thurs.	5		3
Fri.	6		4
Satur.	7		..
Sun.	8		..
Mon.	9		5
Tues.	10		6
Wednes.	11		7
Thurs.	12		8
Fri.	13		9
Satur.	14	Second Saturday—Holiday	..
Sun.	15		..
Mon.	16		10

JANUARY 2017

Days of the week	Date	Particulars	No. of working days
Tues.	17		11
Wednes.	18		12
Thurs.	19		13
Fri.	20		14
Satur.	21		..
Sun.	22		..
Mon.	23		15
Tues.	24		16
Wednes.	25		17
Thurs.	26	Republic Day—Holiday	..
Fri.	27		18
Satur.	28		..
Sun.	29		..
Mon.	30	Martyr's Day	19
Tues.	31		20
..	..		

No. of working days in the month—20

FEBRUARY 2017

Days of the week	Date	Particulars	No. of working days
Wednes.	1		1
Thurs.	2		2
Fri.	3		3
Satur.	4		..
Sun.	5		..
Mon.	6		4
Tues.	7		5
Wednes.	8		6
Thurs.	9		7
Fri.	10		8
Satur.	11	Second Saturday—Holiday	..
Sun.	12		..
Mon.	13		9
Tues.	14		10
Wednes.	15		11
Thurs.	16		12

FEBRUARY 2017

Days of the week	Date	Particulars	No. of working days
Fri.	17		13
Satur.	18		..
Sun.	19		..
Mon.	20		14
Tues.	21		15
Wednes.	22		16
Thurs.	23		17
Fri.	24	Sivarathri—Holiday	..
Satur.	25		..
Sun.	26		..
Mon.	27		18
Tues.	28		19
..
..
..
..

No. of working days in the month—19

MARCH 2017

Days of the week	Date	Particulars	No. of working days
Wednes.	1		1
Thurs.	2		2
Fri.	3		3
Satur.	4		..
Sun.	5		..
Mon.	6		4
Tues.	7		5
Wednes.	8		6
Thurs.	9		7
Fri.	10		8
Sat.	11	Second Saturday—Holiday	..
Sun.	12		..
Mon.	13		9
Tues.	14		10
Wednes.	15		11
Thurs.	16		12

MARCH 2017

Days of the week	Date	Particulars	No. of working days
Fri.	17		13
Satur.	18		..
Sun.	19		..
Mon.	20		14
Tues.	21		15
Wednes.	22		16
Thurs.	23		17
Fri.	24		18
Satur.	25		..
Sun.	26		..
Mon.	27		19
Tues.	28		20
Wednes.	29		21
Thurs.	30		22
Fri.	31	Closing for vacation	23
..

No. of working days in the month—23

48. General Time Table
MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR ODD SEMESTERS)

DAY	CLASS	1	2	3	4	5
1	I B.Sc. CHEM	MATHS	LANG	ENG	PRACTICAL	
	I B.A. ECO	MAIN	HISTORY	ENG	ENG	LANG
	I B.Com.	ENG	MAIN	MAIN	LANG	MAIN
	I B.Sc. PHY	CHEM	MATHS	ENG	ENG	LANG
	I B.A. MAL	MAIN	MAIN	ENG	MAIN	MAIN
	I B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	III B.Sc. CHEM	ENG	MAIN	MATHS	MAIN	MAIN
	III B.A. ECO	ENG	MAIN	LANG	MAIN	MAIN
	III B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	III B.Sc. PHY	ENG	MAIN	LANG	PRACTICAL	
	III B.A. MAL	ENG	MAIN	MAIN	MAIN	MAIN
	III B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	V B.Sc. CHEM	PRACTICAL			MAIN	MAIN
	V B.A. ECO	MAIN	MAIN	MAIN	MAIN	MAIN
	V B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	V B.Sc. PHY	MAIN	PRACTICAL		MAIN	MAIN
	V B.A. MAL	MAIN	MAIN	MAIN	MAIN	MAIN
	V B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	I M.Sc. CHEM	MAIN	MAIN	MAIN	MAIN	MAIN
	I M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
III M.Sc. CHEM	MAIN	MAIN	MAIN	PRACTICAL		
III M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN	

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR ODD SEMESTERS)**

DAY	CLASS	1	2	3	4	5
2	I B.Sc. CHEM	MATHS	MAIN	MAIN	ENG	MAIN
	I B.A. ECO	MAIN	MAIN	ENG	HISTORY	LANG
	I B.Com.	ENG	MAIN	MAIN	LANG	MAIN
	I B.Sc. PHY	PRACTICAL		ENG	MATHS	LANG
	I B.A. MAL	MAIN	MAIN	MAIN	ENG	MAIN
	I B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	III B.Sc. CHEM	MAIN	ENG	MATHS	PRACTICAL	
	III B.A. ECO	POL.SC.	LANG	MAIN	ENG	MAIN
	III B.Com.	MAIN	ENG	MAIN	MAIN	MAIN
	III B.Sc. PHY	CHEM	LANG	MAIN	ENG	MATHS
	III B.A. MAL	MAIN	ENG	MAIN	MAIN	MAIN
	III B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	V B.Sc. CHEM	PRACTICAL			OC	MAIN
	V B.A. ECO	MAIN	MAIN	MAIN	OC	MAIN
	V B.Com.	MAIN	MAIN	MAIN	OC	MAIN
	V B.Sc. PHY	MAIN	MAIN	MAIN	OC	MAIN
	V B.A. MAL	MAIN	MAIN	MAIN	OC	MAIN
	V B.A. ENG	MAIN	MAIN	MAIN	OC	MAIN
	I M.Sc. CHEM	PRACTICAL			MAIN	MAIN
	I M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	III M.Sc. CHEM	MAIN	MAIN	PRACTICAL		
	III M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR ODD SEMESTERS)**

DAY	CLASS	1	2	3	4	5
3	I B.Sc. CHEM	PRACTICAL		MATHS	ENG	LANG
	I B.A. ECO	ENG	MAIN	LANG	ENG	MAIN
	I B.Com.	LANG	ENG	MAIN	MAIN	MAIN
	I B.Sc. PHY	ENG	MAIN	LANG	ENG	MATHS
	I B.A. MAL	MAIN	MAIN	MAIN	ENG	MAIN
	I B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	III B.Sc. CHEM	MAIN	ENG	ENG	MATHS	MAIN
	III B.A. ECO	MAIN	LANG	POL.SC.	MAIN	ENG
	III B.Com.	MAIN	MAIN	MAIN	MAIN	ENG
	III B.Sc. PHY	MATHS	LANG	CHEM	MAIN	ENG
	III B.A. MAL	MAIN	ENG	ENG	MAIN	MAIN
	III B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	V B.Sc. CHEM	OC	MAIN	MAIN	PRACTICAL	
	V B.A. ECO	OC	MAIN	MAIN	MAIN	MAIN
	V B.Com.	OC	MAIN	MAIN	MAIN	MAIN
	V B.Sc. PHY	OC	MAIN	MAIN	PRACTICAL	
	V B.A. MAL	OC	MAIN	MAIN	MAIN	MAIN
	V B.A. ENG	OC	MAIN	MAIN	MAIN	MAIN
	I M.Sc. CHEM	MAIN	PRACTICAL		MAIN	MAIN
	I M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
III M.Sc. CHEM	MAIN	MAIN	MAIN	PRACTICAL		
III M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN	

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR ODD SEMESTERS)**

DAY	CLASS	1	2	3	4	5
4	I B.Sc. CHEM	LANG	ENG	MATHS	LANG	MAIN
	I B.A. ECO	MAIN	LANG	ENG	ENG	MAIN
	I B.Com.	MAIN	MAIN	MAIN	MAIN	ENG
	I B.Sc. PHY	CHEM	LANG	ENNG	ENG	MATHS
	I B.A. MAL	MAIN	ENG	MAIN	MAIN	MAIN
	I B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	III B.Sc. CHEM	MAIN	PRACTICAL		MAIN	ENG
	III B.A. ECO	ENG	POL.SC.	LANG	POL.SC.	MAIN
	III B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	III B.Sc. PHY	ENG	MATHS	LANG	CHEM PRACTICAL	
	III B.A. MAL	MAIN	MAIN	MAIN	MAIN	ENG
	III B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	V B.Sc. CHEM	MAIN	MAIN	MAIN	MAIN	OC
	V B.A. ECO	MAIN	MAIN	MAIN	MAIN	OC
	V B.Com.	MAIN	MAIN	MAIN	MAIN	OC
	VB.Sc. PHY	MAIN	PRACTICAL		MAIN	OC
	V B.A. MAL	MAIN	MAIN	MAIN	MAIN	OC
	V B.A. ENG	MAIN	MAIN	MAIN	MAIN	OC
	I M.Sc. CHEM	MAIN	PRACTICAL			
	I M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	III M.Sc. CHEM	MAIN	MAIN	MAIN	MAIN	MAIN
	III M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR ODD SEMESTERS)**

DAY	CLASS	1	2	3	4	5
5	I B.Sc. CHEM	MAIN	MAIN	LANG	MATHS	ENG
	I B.A. ECO	HISTORY	MAIN	HISTORY	ENG	ENG
	I B.Com.	LANG	MAIN	ENG	MAIN	MAIN
	I B.Sc. PHY	MAIN	CHEM PRACTICAL		ENG	ENG
	I B.A. MAL	MAIN	MAIN	MAIN	MAIN	ENG
	I B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	III B.Sc. CHEM.	MAIN	MATHS	MATHS	PRACTICAL	
	III B.A. ECO	MAIN	LANG	ENG	MAIN	POL.SC.
	III B.Com.	MAIN	ENG	MAIN	MAIN	MAIN
	III B.Sc. PHY	MATHS	LANG	ENG	CHEM	MATHS
	III B.A. MAL	MAIN	MAIN	MAIN	MAIN	MAIN
	III B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	V B.Sc. CHEM	PRACTICAL		OC	MAIN	MAIN
	V B.A. ECO	MAIN	MAIN	OC	MAIN	MAIN
	V B.Com.	MAIN	MAIN	OC	MAIN	MAIN
	V B.Sc. PHY	MAIN	MAIN	OC	PRACTICAL	
	V B.A. MAL	MAIN	MAIN	OC	MAIN	MAIN
	V B.A. ENG	MAIN	MAIN	OC	MAIN	MAIN
	I M.Sc. CHEM	MAIN	MAIN	MAIN	MAIN	MAIN
	I M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	III M.Sc. CHEM	MAIN	MAIN	PRACTICAL		
	III M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN

ABBREVIATIONS

CHEM :	CHEMISTRY	MAL :	MALAYALAM
ENG :	ENGLISH	POL.SC. :	POLITICAL SCIENCE
ECO :	ECONOMICS	PHY :	PHYSICS
LANG :	SECOND LANGUAGE	MATHS :	MATHEMATICS
Com. :	COMMERCE	O C :	OPEN COURSE

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR EVEN SEMESTERS)**

DAY	CLASS	1	2	3	4	5
1	II B.Sc. CHEM	MATHS	LANG	ENG	PRACTICAL	
	II B.A. ECO	MAIN	HISTORY	ENG	ENG	LANG
	II B.Com.	ENG	MAIN	MAIN	LANG	MAIN
	II B.Sc. PHY	CHEM	MATH	ENG	ENG	LANG
	II B.A. MAL	MAIN	MAIN	ENG	MAIN	MAIN
	II B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	IV B.Sc. CHEM	ENG	MAIN	MATHS	MAIN	MAIN
	IV B.A. ECO	ENG	MAIN	LANG	MAIN	MAIN
	IV B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	IV B.Sc. PHY	ENG	MAIN	LANG	PRACTICAL	
	IV B.A. MAL	ENG	MAIN	MAIN	MAIN	MAIN
	IV B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. CHEM	PRACTICAL			MAIN	MAIN
	VI B.A. ECO	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. PHY	MAIN	PRACTICAL		MAIN	MAIN
	VI B.A. MAL	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	II M.Sc. CHEM	MAIN	MAIN	MAIN	MAIN	MAIN
	II M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	IV M.Sc. CHEM	MAIN	MAIN	MAIN	PRACTICAL	
IV M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN	

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR EVEN SEMESTERS)**

DAY	CLASS	1	2	3	4	5
2	II B.Sc. CHEM	MATHS	MAIN	MAIN	ENG	MAIN
	II B.A. ECO	MAIN	MAIN	ENG	HISTORY	LANG
	II B.Com.	ENG	MAIN	MAIN	LANG	MAIN
	II B.Sc. PHY	PRACTICAL		ENG	MATHS	LANG
	II B.A. MAL	MAIN	MAIN	MAIN	ENG	MAIN
	II B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	IV B.Sc. CHEM	MAIN	ENG	MATHS	PRACTICAL	
	IV B.A. ECO	POL.SC	LANG	MAIN	ENG	MAIN
	IV B.Com.	MAIN	ENG	MAIN	MAIN	MAIN
	IV B.Sc. PHY	CHEM	LANG	MAIN	ENG	MATHS
	IV B.A. MAL	MAIN	ENG	MAIN	MAIN	MAIN
	IV B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. CHEM	PRACTICAL			MAIN	MAIN
	VI B.A. ECO	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. PHY	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.A. MAL	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	II M.Sc. CHEM	PRACTICAL			MAIN	MAIN
	II M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	IV M.Sc. CHEM	MAIN	MAIN	PRACTICAL		
	IV M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR EVEN SEMESTERS)**

DAY	CLASS	1	2	3	4	5
3	II B.Sc. CHEM	PRACTICAL		MATHS	ENG	LANG
	II B.A. ECO	ENG	MAIN	LANG	ENG	MAIN
	II B.Com.	LANG	ENG	MAIN	MAIN	MAIN
	II B.Sc. PHY	ENG	MAIN	LANG	ENG	MATHS
	II B.A. MAL	MAIN	MAIN	MAIN	ENG	MAIN
	II B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	IV B.Sc. CHEM	MAIN	ENG	ENG	MATHS	MAIN
	IV B.A. ECO	MAIN	LANG	POL.SC.	MAIN	ENG
	IV B.Com.	MAIN	MAIN	MAIN	MAIN	ENG
	IV B.Sc. PHY	MATHS	LANG	CHEM	MAIN	ENG
	IV B.A. MAL	MAIN	ENG	ENG	MAIN	MAIN
	IV B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. CHEM	MAIN	MAIN	MAIN	PRACTICAL	
	VI B.A. ECO	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. PHY	MAIN	MAIN	MAIN	PRACTICAL	
	VI B.A. MAL	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	II M.Sc. CHEM	MAIN	PRACTICAL		MAIN	MAIN
	II M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	IV M.Sc. CHEM	MAIN	MAIN	MAIN	PRACTICAL	
	IV M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR EVEN SEMESTERS)**

DAY	CLASS	1	2	3	4	5
4	II B.Sc. CHEM	LANG	ENG	MATHS	LANG	MAIN
	II B.A. ECO	MAIN	LANG	ENG	ENG	MAIN
	II B.Com.	MAIN	MAIN	MAIN	MAIN	ENG
	II B.Sc. PHY	CHEM	LANG	ENG	ENG	MATHS
	II B.A. MAL	MAIN	ENG	MAIN	MAIN	MAIN
	II B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	IV B.Sc. CHEM	MAIN	PRACTICAL		MAIN	ENG
	IV B.A. ECO	ENG	POL.SC.	LANG	POL.SC.	MAIN
	IV B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	IV B.Sc. PHY	ENG	MATHS	LANG	CHEM PRACTICAL	
	IV B.A. MAL	MAIN	MAIN	MAIN	MAIN	ENG
	IV B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. CHEM	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.A. ECO	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. PHY	MAIN	PRACTICAL		MAIN	MAIN
	VI B.A. MAL	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	II M.Sc. CHEM	MAIN	PRACTICAL			
	II M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	IV M.Sc. CHEM	MAIN	MAIN	MAIN	MAIN	MAIN
	IV M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN

**MASTER TIME TABLE FOR THE ACADEMIC YEAR 2016–2017
(FOR EVEN SEMESTERS)**

DAY	CLASS	1	2	3	4	5
5	II B.Sc. CHEM	MAIN	MAIN	LANG	MATHS	ENG
	II B.A. ECO	HISTORY	MAIN	HISTORY	ENG	ENG
	II B.Com.	LANG	MAIN	ENG	MAIN	MAIN
	II B.Sc. PHY	MAIN	CHEM PRACTICAL		ENG	ENG
	II B.A. MAL	MAIN	MAIN	MAIN	MAIN	ENG
	II B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	IV B.Sc. CHEM	MAIN	MATHS	MATHS	PRACTICAL	
	IV B.A. ECO	MAIN	LANG	ENG	MAIN	POL.SC.
	IV B.Com.	MAIN	ENG	MAIN	MAIN	MAIN
	IV B.Sc. PHY	MATHS	LANG	ENG	CHEM	MATHS
	IV B.A. MAL	MAIN	MAIN	MAIN	MAIN	MAIN
	IV B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. CHEM	MAIN	PRACTICAL		MAIN	MAIN
	VI B.A. ECO	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.Sc. PHY	MAIN	MAIN	MAIN	PRACTICAL	
	VI B.A. MAL	MAIN	MAIN	MAIN	MAIN	MAIN
	VI B.A. ENG	MAIN	MAIN	MAIN	MAIN	MAIN
	II M.Sc. CHEM	MAIN	MAIN	MAIN	MAIN	MAIN
	II M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN
	IV M.Sc. CHEM	MAIN	MAIN	PRACTICAL		
	IV M.Com.	MAIN	MAIN	MAIN	MAIN	MAIN

ABBREVIATIONS

CHEM	:	CHEMISTRY	MAL	:	MALAYALAM
ENG	:	ENGLISH	POL.SC.	:	POLITICAL SCIENCE
ECO	:	ECONOMICS	PHY	:	PHYSICS
LANG	:	SECOND LANGUAGE	MATHS	:	MATHEMATICS
COM	:	COMMERCE			

49. OUR NATIONAL ANTHEM

ജന ഗണ മന അധിനായക ജയഹേ

ഭാരത ഭാഗ്യ വിധാതാ

പഞ്ചാബ് സിന്ധു ഗുജറാത്ത് മറാഠാ

ദ്രാവിഡ ഉൽക്കല വംശാ,

വിന്ധ്യ ഹിമാചല യമുന ഗംഗാ

ഉച്ഛല ജലധി തരംഗാ

തവ ശുഭ നാമേ ജാഹേ

തവശുഭ ആശിഷ മാഹേ

ഗാഹേ തവ ജയ ഗാഥാ !

ജന ഗണ മംഗള ദായക ജയഹേ

ഭാരത ഭാഗ്യ വിധാതാ

ജയഹേ, ജയഹേ, ജയഹേ,

ജയ ജയ ജയ ജയഹേ

This is the first of five stanzas composed by our Poet Rabindranath Tagore, first sung at a meeting on 27-12-1911, first published in *Tattva Bodhini Pathrika* under the title “Bharata Vidhata” in January, 1912, translated into English by the Poet himself under the title “Morning Song of India” in 1919 and adopted as our National Anthem by the Constituent Assembly on 24-1-1950.

The following is from Tagore’s own translation:—

“Thou art the Ruler of the minds of all people, Dispenser of India’s destiny. The name rouses the hearts of the Punjab, Sind, Gujarat and Maratta, of the Dravid and Orissa and Bengali; it echoes in the hills of the Vindhyas and Himalayas, mingles in the music of the Ganges and Jamuna and is chanted by the waves of the Indian sea. They pray for Thy blessings and sing Thy praise. The saving of all people waits in Thy hand, Thou Dispenser of India’s destiny. Victory, Victory, Victory to Thee!”

T. M. JACOB MEMORIAL GOVERNMENT COLLEGE, MANIMALAKUNNU

Form of Application for Transfer Certificate

1. Name (in block letters) ..
2. Class and group/subject ..
3. Roll No./Admission No. ..
4. Years of study in the College ..
5. Details of fee concessions/scholarships/
stipend held ..
6. Whether appeared for university Examination. ..
If Yes, Registration No. and year
7. Whether all dues to the College have been ..
discharged
8. Signature of Applicant ..

Place:

Date:

Verification of Dues

1. Fee ..
2. N.S.S. ..
3. N.C.C. ..
4. Physical Education ..
5. General Library ..
6. Physics Department ..
7. Chemistry Department ..
8. Economics Department ..
9. Commerce Department ..
10. English Department ..
11. Malayalam Department ..

Certified that the conduct and character of Sri/Smt.....
.....are.....

The student left on.....

*Signature and Name of the
Group Tutor*

T. M. JACOB MEMORIAL GOVERNMENT COLLEGE, MANIMALAKUNNU

Form of Application for Refund of Caution Deposit

1. Name (in block letters) ..
2. Class and group/subject ..
3. Roll No./Admission No. ..
4. Years of study in the College ..
5. Amount of Caution Deposit to be returned ..
6. No. and date of receipt received in token of ..
having made the deposit
7. Whether T. C. has already been taken, if so, ..
state No. and date of T. C. obtained
8. Address (Permanent home address) ..

Place:

Date:

Signature of applicant

T. M. JACOB MEMORIAL GOVERNMENT COLLEGE, MANIMALAKUNNU

Form of Application for L. S. G./Stipend/Pocket Money/Scholarships

1. Name of Student (in block letters) . .
2. Class and group/subject . .
3. Admission No./Class No. . .
4. Years of study in the College . .
5. Address (Permanent home address) . .

Place:

Date:

Signature of applicant

6. Recommendation of the Tutor/Head of the
Department

Certified that the attendance and progress of study of the student are satisfactory.

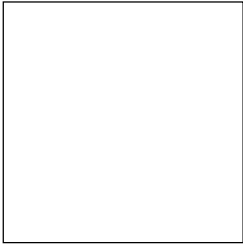
Signature and Name of Tutor

Signature of the Head of the Department

7. Orders of the Principal

**T. M. JACOB MEMORIAL GOVERNMENT COLLEGE,
MANIMALAKUNNU**

ട്യൂട്ടോറിയൽ സമ്പ്രദായം അധ്യയന വർഷം.....



വിദ്യാർത്ഥിയെ സംബന്ധിച്ച വിവരങ്ങൾ

- 1. വിദ്യാർത്ഥിയുടെ പേര് ..
(a) ജനന തീയതി: (b) വയസ്സ്: (c) ബ്ലഡ് ഗ്രൂപ്പ്:
- 2. ക്ലാസ്സും ഉപവിഭാഗവും ..
- 3. രക്ഷാകർത്താവിന്റെ പേരും ബന്ധവും ..
- 4. രക്ഷാകർത്താവിന്റെ മേൽവിലാസം ..
- 5. രക്ഷാകർത്താവിന്റെ പ്രതിമാസ വരുമാനം ..
- 6. മാതാപിതാക്കളുടെ വിദ്യാഭ്യാസ യോഗ്യതകൾ ..
(a) ജോലി സംബന്ധമായ വിവരങ്ങൾ ..
- 7. കുടുംബത്തിലെ മറ്റ് അംഗങ്ങൾ ..
(a) ഓരോരുത്തരുടെ പേരും വിദ്യാർത്ഥിയുമായുള്ള ബന്ധവും ..
(b) അവരുടെ വിദ്യാഭ്യാസ യോഗ്യത ..
(c) ജോലി സംബന്ധമായ വിവരങ്ങൾ ..
- 8. വീട്ടിൽനിന്ന് കോളേജിലേക്കുള്ള ദൂരവും വരുവാനുള്ള സൗകര്യവും (കാൽനട, സൈക്കിൾ, ബസ്, മറ്റു വാഹനങ്ങൾ) ..
- 9. ഏതെങ്കിലും ബന്ധുക്കൾ ഈ കോളേജിൽ പഠിക്കുന്നുണ്ടോ ..
(a) ഉണ്ടെങ്കിൽ പൂർണ്ണ വിവരങ്ങൾ ..
- 10. ഇതിനുമുമ്പ് പഠിച്ചിരുന്ന വിദ്യാഭ്യാസ സ്ഥാപനം ..
- 11. മുൻ ലഭിച്ച മാർക്ക് (പൊതുപരീക്ഷ) ..

- 12. ഇപ്പോൾ ലഭിക്കുന്ന വിദ്യാഭ്യാസാനുകൂല്യങ്ങൾ ..
(സ്കോളർഷിപ്പ്, ഫീസ് സൗജന്യം, ധനസഹായം ഇത്യാദി)
- 13. പഠിക്കാൻ ഏറ്റവും പ്രയാസം തോന്നുന്ന വിഷയവും ..
പ്രയാസ കാരണവും
- 14. സ്വകാര്യ ട്യൂഷൻ ലഭിക്കുന്നുണ്ടെങ്കിൽ അതു ..
സംബന്ധിച്ച വിവരങ്ങൾ
- 15. വായന ഇഷ്ടമാണോ ..
 - (a) ആണെങ്കിൽ ഏതുതരം പുസ്തകങ്ങൾ ..
(നോവൽ, കഥ, കവിത etc.)
 - (b) പതിവായി വായിക്കുന്ന പത്രം-വാരിക ..
 - (c) പതിവായി ടി. വി./റേഡിയോ കാണാറുണ്ടോ, ..
ശ്രദ്ധിക്കാറുണ്ടോ
- 16. പാഠ്യേതര പ്രവർത്തനങ്ങൾ ..
(സ് പോർട്ട്സ്, കലകൾ, എൻ. സി. സി., എൻ. എസ്. എസ്., കലാലയ രാഷ്ട്രീയം ഇത്യാദി)
- 17. വിദ്യാഭ്യാസത്തിനുശേഷം ലഭിക്കണമെന്ന് ആഗ്രഹിക്കുന്ന തൊഴിൽ ..
- 18. കോളേജിലെ അദ്ധ്യയനത്തെ പറ്റി എന്താണ് ..
അഭിപ്രായം
- 19. പഠനത്തിന് വീട്ടുകാരിൽനിന്ന് പ്രോത്സാഹനമോ ..
സഹായമോ ലഭിക്കുന്നുണ്ടോ
- 20. അദ്ധ്യയനം കൂടുതൽ മെച്ചപ്പെടുത്താൻ എന്തെങ്കിലും ..
നിർദ്ദേശങ്ങളുണ്ടോ
- 21. സ്വന്തമായി എന്തെങ്കിലും തൊഴിലോ വിദ്യയോ ..
പ്രയോജനപ്പെടുത്തുന്നുണ്ടോ (പാരമ്പര്യമായോ മറ്റു തരത്തിലോ അഭ്യസിച്ചതും പ്രയോഗിക്കുന്നതുമായ മരപ്പണി, തുന്നൽ, പ്ലംബിംഗ്, വയറിംഗ്, കൃഷി, കച്ചവടം ഇത്യാദി)
- വിദ്യാർത്ഥിയുടെ പേരും ഒപ്പും ..
തീയതി ..
- 22. ട്യൂട്ടറുടെ അഭിപ്രായക്കുറിപ്പുകൾ ..

ട്യൂട്ടറുടെ പേരും ഒപ്പും ..
തീയതി:

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